**SOCIALIST REPUBLIC OF VIETNAM**

**Independence – Freedom – Happiness**

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**AUTHORIZATION LETTER**

**TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

**VINATABA TRADING AND INVESTMENT JOINT STOCK COMPANY**

**1. AUTHORIZING PARTY**

 Shareholder Name: ………………………………………………Shareholder Code: ……………......

 ID/Passport/Citizen ID/Business Registration Certificate: ……………………………........................

 Issued on: ………………………………… Place of Issue: …………………………………………..

 Permanent Address/Head Office: ……………………………………………………………………..

 Current Number of Shares Owned as of March 24, 2025: …………… shares.

(In words: ………………………………………………………………………………………. shares)

 Legal Representative (If the shareholder is an organization): ………………………………………...

 ID/Passport/Citizen ID of the Legal Representative: …………………………………………………

 Issued on: ………………………………… Place of Issue: ………………………………………….

**2. AUTHORIZED PARTY**

**2.1**. **If an individual shareholder/organization authorizes one individual to attend the meeting**

 Authorized Individual’s Name: ……………………………………………………………………….

 ID/Passport/Citizen ID: …………… Issued on: …………… Place of Issue: ……………………......

 Phone Number: ……………… Contact Address: …………………………………………….............

**2.2**. **If an organization authorizes multiple representatives**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Name of Authorized Representative** | **ID/Passport/Citizen ID – Issue Date, Place of Issue** | **Number of Shares Authorized (In numbers & words)** | **Signature of Authorizing Party** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |

**2.3. If an individual shareholder/organization authorizes one (01) of the following Board Members of VINATABA Trading and Investment JSC (tick the appropriate box)**

 Mr Lê Chí Long - Chairman of the Board of Directors

 Mr Vũ Ngọc Lân - Independent member of the Board of Directors

 Mrs Lê Thị Hạnh - Member of the Board of Directors

**3. SCOPE OF AUTHORIZATION**

**3.1. Number of Shares Authorized**: **…………** shares. In words: ……………………………. Shares

**3.2. Scope of Authorization**:

* The authorized party shall attend the 2025 Annual General Meeting of Shareholders of VINATABA Trading and Investment Joint Stock Company and exercise all rights and obligations of a shareholder at the meeting concerning the authorized shares..
* The authorized party is only permitted to perform tasks within the scope of authorization and may not delegate authority to a third party. An individual shareholder may only authorize one (01) person, while an organization holding at least 10% of the total voting shares may authorize up to three (03) people..

**4. COMMITMENT OF THE PARTIES**

* We take full responsibility for this authorization and commit to strictly complying with the current laws, the Company’s Charter, and the regulations of the General Meeting Organizing Committee..
* The authorized party must present the original ID/Passport/Citizen ID before attending the meeting. This authorization letter is only valid when accompanied by: The original invitation letter to the 2025 Annual General Meeting of Shareholders (or email, SMS notification); A photocopy of the ID/Passport/Citizen ID (or Business Registration Certificate) of the authorizing party, verified against the original ID/Passport/Citizen ID of the authorized party.

This authorization letter is effective from the date of signing until the conclusion of the 2025 Annual General Meeting of Shareholders of VINATABA Trading and Investment Joint Stock Company.

|  |  |
| --- | --- |
|  | *…………., Date …… Month …… Year 2025* |
|  |  |
|  **AUTHORIZING PARTY**  | **AUTHORIZED PARTY** |