

Hanoi, April 2, 2025

INVITATION TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

To: Valued Shareholder,

Shareholder Name: ...

Address: ...

Phone Number: ...

Shareholder Code: ...

ID/Business Registration Number: ...

The Board of Directors of VI NA TA BA Trading and Investment Joint Stock Company respectfully invites you to attend the 2025 Annual General Meeting of Shareholders with the following details:

1. **Time:** 8:00 AM, April 23, 2025.
2. **Venue:** 8th Floor, 92 Vo Thi Sau, Thanh Nhan Ward, Hai Ba Trung District, Hanoi City.
3. **Meeting Agenda:** The detailed agenda and meeting documents are available on the Company's website at <http://vinainvest.com.vn>. Shareholders can access this website to review all related materials, which will be updated until the end of the meeting.
4. **Participants:** Shareholders who own shares of VI NA TA BA Trading and Investment JSC as listed in the shareholder registry as of March 24, 2025, provided by the Vietnam Securities Depository and Clearing Corporation, or legally authorized representatives of shareholders.
5. **Registration for Attendance:** To facilitate the organization of the meeting, shareholders are kindly requested to confirm their attendance before 5:00 PM on April 18, 2025, via mail, phone, or email to the following address:

VI NA TA BA TRADING AND INVESTMENT JOINT STOCK COMPANY Address: No. 24, Alley 1, Lane 46, Pham Ngoc Thach Street, Phuong Lien Ward, Dong Da District, Hanoi City, Vietnam Phone: 0825528745 Email: vinainvest.info@gmail.com
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6. **Documents Required for Attendance:**
Shareholders or authorized representatives attending the meeting must present the following documents:
 - (i) Original ID card/Citizen ID/Passport.
 - (ii) Original Invitation Letter or confirmation via email/SMS.
 - (iii) Original Power of Attorney (as per the Company's template, in case of authorized attendance).
 - (iv) Photocopy of ID card/Citizen ID/Passport (or Business Registration Certificate) of the authorizing party (in case of authorized attendance).

We sincerely notify and invite you to attend.

Recipients:

- Valued Shareholders;
 - Published on the Company's website;
 - Archived in Company records;
- Attachments: Power of Attorney (Company's template).

On behalf of the Board of Directors
Chairman

(Signed)

LÊ CHÍ LONG

SOCIALIST REPUBLIC OF VIETNAM
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..., day ... month ... year 2025

CONFIRMATION LETTER

**ATTENDANCE AT THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
VI NA TA BA TRADING AND INVESTMENT JOINT STOCK COMPANY**

To: The Organizing Committee of the 2025 Annual General Meeting of Shareholders

- **Shareholder's Name:** ...
- **ID/Passport/Citizen ID/Business Registration No.:** ...
- **Date of Issue:** ... **Place of Issue:** ...
- **Legal Representative (if the shareholder is an organization):** ...
- **Phone Number:** ...
- **Number of shares held as of March 24, 2025 (record date for the Annual General Meeting of Shareholders of VI NA TA BA Trading and Investment JSC):** ...

I/We confirm as follows:

- Will attend the 2025 Annual General Meeting of Shareholders in person.
- Authorize another person to attend the 2025 Annual General Meeting of Shareholders.
- Authorize one (01) of the members of the Board of Directors of VI NA TA BA Trading and Investment JSC to attend the 2025 Annual General Meeting of Shareholders.

I/We commit to exercising shareholder rights and fulfilling obligations in accordance with the law, the Charter of VI NA TA BA Trading and Investment JSC, and complying with the rules and regulations of the General Meeting.

Sincerely,

SHAREHOLDER
(Sign and write full name/Stamp if applicable)

This confirmation letter is solely for attendance registration purposes, helping the Organizing Committee prepare for the General Meeting efficiently. On the day of the General Meeting, shareholders or authorized representatives must present all required documents as specified in the invitation letter.

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**AUTHORIZATION LETTER
TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
VINATABA TRADING AND INVESTMENT JOINT STOCK COMPANY**

1. AUTHORIZING PARTY

- Shareholder Name:Shareholder Code:
- ID/Passport/Citizen ID/Business Registration Certificate:
- Issued on: Place of Issue:
- Permanent Address/Head Office:
- Current Number of Shares Owned as of March 24, 2025: shares.
(In words: shares)
- Legal Representative (If the shareholder is an organization):
- ID/Passport/Citizen ID of the Legal Representative:
- Issued on: Place of Issue:

2. AUTHORIZED PARTY

2.1. If an individual shareholder/organization authorizes one individual to attend the meeting

- Authorized Individual’s Name:
- ID/Passport/Citizen ID: Issued on: Place of Issue:
- Phone Number: Contact Address:

2.2. If an organization authorizes multiple representatives

No.	Name of Authorized Representative	ID/Passport/Citizen ID – Issue Date, Place of Issue	Number of Shares Authorized (In numbers & words)	Signature of Authorizing Party
1				
2				
3				

2.3. If an individual shareholder/organization authorizes one (01) of the following Board Members of VINATABA Trading and Investment JSC (tick the appropriate box)

- Mr Lê Chí Long - Chairman of the Board of Directors
- Mr Vũ Ngọc Lâm - Independent member of the Board of Directors
- Mrs Lê Thị Hạnh - Member of the Board of Directors

3. SCOPE OF AUTHORIZATION

3.1. Number of Shares Authorized: shares. In words: Shares

3.2. Scope of Authorization:

- The authorized party shall attend the 2025 Annual General Meeting of Shareholders of VINATABA Trading and Investment Joint Stock Company and exercise all rights and obligations of a shareholder at the meeting concerning the authorized shares..
- The authorized party is only permitted to perform tasks within the scope of authorization and may not delegate authority to a third party. An individual shareholder may only authorize one (01) person, while an organization holding at least 10% of the total voting shares may authorize up to three (03) people..

4. COMMITMENT OF THE PARTIES

- We take full responsibility for this authorization and commit to strictly complying with the current laws, the Company's Charter, and the regulations of the General Meeting Organizing Committee..
- The authorized party must present the original ID/Passport/Citizen ID before attending the meeting. This authorization letter is only valid when accompanied by: The original invitation letter to the 2025 Annual General Meeting of Shareholders (or email, SMS notification); A photocopy of the ID/Passport/Citizen ID (or Business Registration Certificate) of the authorizing party, verified against the original ID/Passport/Citizen ID of the authorized party.

This authorization letter is effective from the date of signing until the conclusion of the 2025 Annual General Meeting of Shareholders of VINATABA Trading and Investment Joint Stock Company.

....., *Date* *Month* *Year* 2025

AUTHORIZING PARTY

AUTHORIZED PARTY

AGENDA OF THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**Expected Time** : 08:00 – 10:45, April 23, 2025**Place** : 8th Floor, 92 Vo Thi Sau, Thanh Nhan Ward, Hai Ba Trung District, Hanoi City

No.	Content	Estimated Time
I.	Meeting Procedures	
1	Guest reception and shareholder registration	08:00 – 08:30
2	Verification of shareholder eligibility	08:30 – 08:40
3	Opening of the General Meeting; Introduction of delegates and guests	08:40 – 08:45
4	Approval of the General Meeting regulations	08:45 – 08:50
5	Introduction of the Presidium, Secretariat, and Voting Committee	08:50– 08:55
6	Approval of the agenda for the 2025 Annual General Meeting of Shareholders	08:55– 09:00
II.	Presentation of Meeting Agenda Items	
1	<ul style="list-style-type: none"> - Report of the Board of Directors (BOD) for 2024 - Report of the Supervisory Board (SB) for 2024 - Proposal No. 01: Audited financial statements for 2024 - Proposal No. 02: Profit distribution for 2024 - Proposal No. 03: Business plan for 2025 - Proposal No. 04: Selection of an auditing firm for the 2025 financial statements - Proposal No. 05: Remuneration plan for BOD and SB in 2025 	09:00– 09:20
2	<ul style="list-style-type: none"> - Approval of election regulations for BOD and SB members - Proposal No. 06: Election of new BOD members for the 2025-2029 term - Proposal No. 07: Election of new SB members for the 2025-2029 term 	09:20-09:30
III.	Discussion and Voting	
1	Discussion of agenda items	09:30 – 10:00
2	Voting Committee instructions for voting and elections	10:00 – 10:10
3	Break	10:10 – 10:20
4	Announcement of voting results for agenda items	10:20 – 10:25
5	Announcement of election results for BOD and SB members	10:25 – 10:30
IV.	Closing of the Meeting	
1	Approval of the Meeting Minutes and Resolutions	10:30 – 10:40
2	Adjournment	10:40 - 10:45

Ha Noi, Date 02 Month 04 Year 2025

REGULATIONS ON ORGANIZING

THE GENERAL MEETING OF SHAREHOLDERS 2025

VINATABA TRADING AND INVESTMENT JOINT STOCK COMPANY

Base:

- *Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on 17/06/2020; other relevant legal documents;*
- *Charter of Vi Na Ta Ba Trading and Investment Joint Stock Company.*

CHAPTER 1

GENERAL PROVISIONS

Article 1. Purpose and Scope

- 1.1 This Regulation applies to the organization of the 2025 Annual General Meeting of Shareholders (the "**General Meeting of Shareholders** ") of Vi Na Ta Ba Trading and Investment Joint Stock Company (the "**Company**").
- 1.2 This Regulation specifies the rights and obligations of shareholders and authorized representatives of shareholders (also referred to as "**Delegates**") and the parties entitled to participate in the General Meeting of Shareholders, the conditions and methods of conducting the General Meeting of Shareholders, the method of voting to approve the contents under the jurisdiction of the General Meeting of Shareholders.

Article 2. Principles of Organization

Shareholders, authorized representatives of shareholders and parties entitled to participate in the General Meeting of Shareholders are responsible for complying with the provisions of this Regulation.

CHAPTER II

RIGHTS AND OBLIGATIONS OF SHAREHOLDERS

Article 3. Rights of Shareholders

- 3.1 Conditions for attending the General Meeting of Shareholders:
Being a shareholder named in the list of closing shareholders as of 24/03/2025 of Vi Na Ta Ba Trading and Investment Joint Stock Company or a valid authorized person of shareholders.
- 3.2 Rights of eligible shareholders when attending the General Meeting of Shareholders:
 - (a) All shareholders of the Company have the right to attend, discuss and vote on matters within the authority of the General Meeting of Shareholders according to the Agenda of the General Meeting of Shareholders approved in accordance with the provisions of law and the Company's Charter..

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- (b) In case of being unable to attend the General Meeting of Shareholders, shareholders may authorize another person to attend and vote on matters within their authority. In case the shareholder is an organization with more than one representative appointed, the number of shares authorized for each representative must be specifically determined. This authorization must be made in writing according to the form of Authorization attached to the Invitation to the General Meeting of Shareholders of the Company.
 - (c) After registering to attend the General Meeting of Shareholders with the Shareholders' Qualification Examination Board, each shareholder or authorized representative of the shareholder shall receive Voting Cards and Voting Ballots.
 - (d) Shareholders and authorized representatives who arrive after the meeting has opened have the right to register to attend the meeting immediately and then have the right to participate and vote at the General Meeting immediately after registration. The Chairman is not responsible for stopping the General Meeting to allow late shareholders to register and the validity of the contents voted on previously shall not be affected.

3.3 Obligations of shareholders when attending the General Meeting of Shareholders:

- (a) Shareholders or authorized representatives of shareholders attending the General Meeting of Shareholders must bring the original ID card/CCCD or Passport; the original Invitation Letter; a photocopy of the ID card/Passport/CCCD/Business Registration Certificate of the authorized shareholder, the original Power of Attorney with the Company's (red) seal (in case the attendee receives authorization from a shareholder) to present to the Shareholders' Qualification Examination Board when registering to attend the General Meeting of Shareholders and must complete the registration procedures for attending the General Meeting as prescribed.
- (b) Comply with the provisions of this Regulation.
- (c) Strictly comply with the regulations at the General Meeting of Shareholders and respect the results of the work at the General Meeting of Shareholders
- (d) Shareholders attending the General Meeting of Shareholders must dress politely and formally.
- (e) Behave in a civilized and polite manner, do not cause disorder, and do not smoke in the meeting room of the General Meeting of Shareholders. The use of mobile phones must ensure that it does not affect the progress of the General Meeting of Shareholders and surrounding attendees.
- (f) Do not film, take photos or record without the consent of the Chairman during the Congress, except for filming, taking photos or recording by the Organizing Committee to serve the organization of the Congress.
- (g) Do not disseminate information in any form until the meeting is concluded, unless permitted by the Chairman of the Meeting
- (h) When speak or discuss at the General Meeting, shareholders/shareholder representatives must comply with the direction of the Chairman of the General Meeting. The content of the speech

must be brief and concise, avoiding duplication, focusing on the key content that needs to be discussed in accordance with the agenda content approved by the General Meeting

- (i) Shareholders/authorized representatives of shareholders when entering the meeting room of the General Meeting of Shareholders must sit in the correct position or area as prescribed by the Organizing Committee of the General Meeting of Shareholders, and comply with the direction of the Chairman and the Organizing Committee of the General Meeting of Shareholders.
- (j) Comply with the direction of the Chairman, the Presidium and the Organizing Committee of the Congress, and do not obstruct, disrupt or cause disorder to the Congress
- (k) Congress attendees shall sit in appropriate positions as directed by the Organizing Committee.

Article 4. Rights and obligations of the Chairman and the Presidium

4.1 The Chairman of the Board of Directors chairs the General Meeting. In case the Chairman of the Board of Directors is absent or temporarily unable to work, the remaining members of the Board of Directors shall elect one of them to chair the General Meeting. The Presidium of the General Meeting shall be the members of the Board of Directors

The Presidium of the Congress is the members of the Board of Directors.

4.2 The Chairman of the Congress has the following functions and duties:

- (a) Control of the General Meeting of Shareholders.
- (b) Guide the guests, delegates and the General Meeting of Shareholders to discuss.
- (c) Conclude the issues discussed at the General Meeting, and manage through the minutes and resolutions of the General Meeting.
- (d) Respond to or request members of the Presidium, the Company's Board of Directors, other personnel in the Company and the Company's consulting unit to respond to shareholders' questions related to issues discussed at the General Meeting of Shareholders.
- (e) Resolve any and all issues arising (if any) during the General Meeting of Shareholders.
- (f) Without consulting the General Meeting of Shareholders, the Chairman may at any time postpone the General Meeting of Shareholders to another time (in accordance with the provisions of the 2020 Enterprise Law, other relevant legal documents and the Company Charter) and at another location decided by the Chairman if he finds that:
 - ✓ The meeting venue does not have enough convenient seating for all shareholders attending the meeting;
 - ✓ Some attendees obstruct or disrupt the meeting, potentially preventing the meeting from being conducted fairly and legally;
 - ✓ The media at the meeting venue does not ensure that shareholders attending the meeting can participate, discuss and vote.

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- (g) The Chairman's decision on the order, procedures or events arising outside the Agenda shall be final.
 - (h) The Chairman has the right to take necessary and reasonable measures to conduct the meeting in an orderly manner, in accordance with the approved agenda.
 - (i) Other powers and duties as prescribed in the Company Charter.

Article 5. Rights and obligations of the Congress Secretariat, other support departments and guests

- 5.1 The Secretariat is appointed by the Congress Chairman to perform support tasks as assigned by the Presidium. The Secretariat has the following duties:
- (a) Record fully and honestly all the content of the General Meeting and the issues approved by the shareholders/shareholder representatives at the General Meeting.
 - (b) Prepare the Draft Minutes and Draft Resolutions of the General Meeting.
 - (c) Receive and forward to the Presidium the questionnaires/registration forms for expressing opinions of shareholders/shareholder representatives; receive letters and documents related to the General Meeting.
 - (d) Collect, preserve and send to the Presidium the opinion forms of shareholders/shareholder representatives at the General Meeting.
 - (e) Other tasks assigned by the Chairman.
- 5.2 Other support departments and guests: the participation of other support departments and guests is decided by the Chairman of the Board of Directors if necessary.

Article 6. Rights and obligations of the Shareholder Qualification Inspection Committee

The Shareholder Qualification Inspection Committee consists of 03 (three) members nominated by the Company and introduced to the General Meeting of Shareholders, with the following functions and duties:

- (a) Check the qualifications of shareholders or authorized representatives attending the General Meeting of Shareholders to meet the conditions for attending the General Meeting of Shareholders in accordance with the provisions of this Charter.
- (b) Issue to shareholders or authorized representatives of shareholders attending the General Meeting of Shareholders: Voting cards, Voting forms and other meeting documents.
- (c) Report to the General Meeting of Shareholders on the results of checking the qualifications of shareholders attending the General Meeting of Shareholders.
- (d) Answer questions or detect issues that need to be considered regarding the qualifications of shareholders;
- (e) Review compliance with the conditions for holding the General Meeting of Shareholders in accordance with the Law on Enterprises and the Company's Charter;

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- (f) In case a person attending the meeting does not have full qualifications to attend the General Meeting, the Shareholders' Qualification Examination Committee has the right to refuse that person's attendance at the meeting, refuse to issue a Voting Card, Voting Ballot and distribute documents of the General Meeting

Article 7. Rights and obligations of the Ballot Counting Committee

7.1 The Ballot Counting Committee consists of 03 (three) members, including 01 (one) Head of the Committee and 02 (two) members voted and approved by the General Meeting of Shareholders upon the proposal of the Chairman. The counting of votes, preparation of Minutes and announcement of voting results must be conducted by the Ballot Counting Committee on the principle of honesty and accuracy and the Committee must be responsible for such results.

7.2 The Counting Committee is responsible for:

- (a) Introduce/instructions on the use of Voting Forms and Voting Cards.
- (b) Collect/count Voting Forms and Voting Cards when the General Meeting of Shareholders votes.
- (c) Check and supervise the voting of shareholders and shareholder representatives.
- (d) Conduct vote counting and prepare minutes of vote counting.
- (e) Report or transfer to the Chairman to announce the vote counting results to the General Meeting of Shareholders.
- (f) For the election of members of the Supervisory Board and election of members of the Board of Directors:
 - + Disseminate election regulations, election instructions and organize elections;
 - + Conduct vote counting;
 - + Prepare vote counting minutes, announce election results to the General Meeting of Shareholders;
 - + Together with the Chairman of the meeting, review and resolve complaints about election results (if any) and report to the General Meeting of Shareholders for decision;
 - + Perform other tasks to serve the election of members of the Supervisory Board and independent members of the Board of Directors.

CHAPTER III

CONDUCTING THE GENERAL MEETING OF SHAREHOLDERS AND VOTING ON ISSUES AT THE GENERAL MEETING

Article 8. Conditions for holding a meeting of the General Meeting of Shareholders

The General Meeting of Shareholders is held when the number of shareholders attending the meeting represents more than 50% of the total number of shares with voting rights according to the list of

shareholders established at the time of closing the list of shareholders to exercise the right to attend the General Meeting of Shareholders.

Article 9. Procedures for conducting the General Meeting of Shareholders

The General Meeting of Shareholders will discuss and approve the contents stated in the Agenda in turn. Voting to approve each content in the General Meeting will be carried out in accordance with the Voting Rules.

Article 10. Voting to approve issues at the Congress and elections

10.1. Voting

Voting at the Congress is conducted through two methods: (i) raising the Voting Card; (ii) collecting the Voting Card. Some terms used in the Voting Card and Voting Ballot are understood and explained as follows:

- **“Name of shareholder attending the meeting”**: is understood as the shareholder/ representative of the shareholder;
- **“Number of shares with voting rights”**: includes the number of shares owned by the Delegate and/or authorized by one or more other shareholders;
- **“No opinion”**: is understood as the Delegate having no opinion on the voting content at the General Meeting agenda as prescribed in Clause 5, Article 142 of the Law on Enterprises.

10.1.1. Voting by raising Voting Card

a. Voting contents by raising Voting Cards

- Approval of the Ballot Counting Committee;
- Approval of the General Meeting Agenda;
- Approval of the General Meeting Regulations;
- Approval of the Election Regulations;
- Approval of the Minutes of the General Meeting of Shareholders;
- Approval of the Resolution of the General Meeting of Shareholders;
- Approval of other matters within the authority of the General Meeting in case of not using the Voting Form (if any).

b. Voting method

- Each shareholder/shareholder representative attending the General Meeting will be given a Voting Card (**pink**) to vote on the contents in Article 10.1.1.a above. The Voting Card clearly states the name of the shareholder/shareholder representative, the number of shares with voting rights, the shareholder code/meeting code (if any) and is stamped with the Company's red seal.

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- Shareholders/shareholder representatives vote by raising their Voting Cards (Agree/Disagree/No opinion) for each issue. For issues voted by raising Voting Cards, shareholders/shareholder representatives raise their Voting Cards when asked by the Chairman. Under the direction of the Chairman, shareholders/shareholder representatives who agree will raise their Voting Cards first, then shareholders/shareholder representatives who disagree or have no opinion will raise their Voting Cards in turn.
 - Cases where voting by Voting Card of shareholders/shareholders' representatives is considered invalid:
 - + The shareholder/shareholder's representative does not raise the Voting Card in all three votes of Agree, Disagree or No opinion on an issue.
 - + The shareholder/shareholder's representative raises the Voting Card more than one (01) time when voting on an issue.
 - The Ballot Counting Committee monitors, records the voting results and reports to the Congress.

10.1.2. Voting by collecting voting ballots

a. Voting contents by collecting voting ballots

- Report of the Board of Directors (“BOD”) in 2024;
- Report of the Supervisory Board (“SB”) in 2024;
- Proposal No. 01: Audited financial statements for 2024
- Proposal No. 02: Profit distribution for 2024
- Proposal No. 03: Business plan for 2025
- Proposal No. 04: Selection of an auditing firm for the 2025 financial statements
- Proposal No. 05: Remuneration plan for BOD and SB in 2025
- Proposal No. 06: Election of new BOD members for the 2025-2029 term
- Proposal No. 07: Election of new SB members for the 2025-2029 term

b. Voting method

- Each shareholder/shareholder representative is issued 01 (one) Voting Form (**blue**), clearly stating the name of the shareholder/shareholder representative, number of shares with voting rights, shareholder code, voting contents and stamped with the Company's seal. Each voting content on the Voting Form has 3 boxes for the shareholder/shareholder representative to choose voting opinions including:
 - + Agree voting box
 - + Disagree voting box Ô biểu quyết
 - + No opinion voting box

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- When voting on each content, shareholders/shareholder representatives attending the meeting express their voting opinions (Agree or Disagree or No opinion) by marking (x) or (v) in 01 of 03 voting boxes, signing and clearly stating their full name on the Voting Form to submit to the Vote Counting Committee.
 - Invalid voting content is the content that the shareholder/shareholder's representative does not mark any voting box or marks more than one voting box for the same voting content. If a valid voting ballot has one or more invalid voting contents, the remaining valid contents will still be counted in the voting results for that valid content.
 - Voting ballots are invalid in the following cases:
 - + The voting ballot does not follow the form issued by the Organizing Committee of the General Meeting and does not have the Company's seal;
 - + The voting ballot is torn, damaged or has any other symbols added;
 - + The voting ballot is not signed by the shareholder/representative of the shareholder attending the meeting and the full name is not clearly stated;
 - + The voting ballot is crossed out or corrected;
 - + The voting ballot contains all invalid voting contents.
 - The submission of voting ballots is carried out at the command of the Chairman of the Meeting.
 - In case the shareholder/shareholder's representative requests to exchange the ballot due to being torn, damaged, or accidentally writing additional symbols on the ballot ("damaged ballot"), if the shareholder/shareholder's representative has not yet put the ballot in the ballot box and the voting period has not expired, they have the right to directly meet the Ballot Counting Committee to return the damaged ballot in exchange for a new ballot to ensure the rights of the shareholder. The Ballot Counting Committee collects the damaged ballots and sends them back to the Chairman of the General Meeting
 - The Ballot Counting Committee is responsible for collecting voting ballots, counting voting ballots, making minutes of the voting results and reporting to the Congress. Any complaints about the voting results will be considered and resolved by the Ballot Counting Committee immediately at the Congress

Article 11. Discussion of meeting content and answering questions

After the reports and presentations are completed, the Chairman of the Shareholders' Meeting will preside over the discussion session, receive shareholders' opinions and answer questions according to the following principles and methods

- 11.1 Shareholders attending the General Meeting of Shareholders register their speeches with the Presidium through the General Meeting Secretariat. After being permitted to speak by the Chairman, shareholders should speak briefly and avoid duplication. The Chairman has the right

to stop the shareholders' speeches if he finds that the proposed issues and discussions overlap and are not related to the content of the Meeting Agenda.

- 11.2 The Chairman only answers directly to questions that are central and related to the contents of the meeting agenda.
- 11.3 In case the discussion exceeds the time limit of the General Meeting of Shareholders, unanswered questions at the General Meeting will be collected by the Secretary and the Presidium may answer in another form in accordance with the provisions of the Company's Charter and the provisions of law.

Article 12. Approval of decisions of the General Meeting of Shareholders

The decisions of the General Meeting of Shareholders on issues presented at the General Meeting are approved according to the ratio specified in the Company's Charter.

The election of members of the Supervisory Board and members of the Board of Directors is carried out according to the Regulations on the election of members of the Supervisory Board and the Board of Directors

Article 13. Minutes of the General Meeting of Shareholders

The contents of the General Meeting of Shareholders are recorded by the Secretary of the General Meeting and made into the Minutes of the General Meeting. The Minutes of the General Meeting of Shareholders are read and approved before the closing of the General Meeting of Shareholders and are kept in the Company's Minutes Book.

CHAPTER IV

OTHER PROVISIONS

Article 14. Unsuccessful organization of General Meeting of Shareholders

- 14.1 In case the first General Meeting of Shareholders does not meet the conditions for holding the meeting as prescribed in Article 8 of this Charter, the convening of the second General Meeting of Shareholders must be carried out within 30 (thirty) days from the date of the first General Meeting of Shareholders scheduled to open. The second General Meeting of Shareholders shall be held when the number of shareholders and authorized representatives attending the meeting represents at least 33% of the total number of shares with voting rights.
- 14.2 In case the second General Meeting of Shareholders does not meet the conditions for holding the meeting as prescribed in Clause 14.1 of this Article, the convening of the third General Meeting of Shareholders may be carried out within 20 (twenty) days from the date of the second General Meeting of Shareholders scheduled to open. In this case, the General Meeting of Shareholders shall be held regardless of the number of shareholders or authorized representatives attending the meeting.

CHAPTER V

EFFECTIVENESS

Article 15. Entry into force

- 15.1. Any individual who violates this Regulation will be invited to leave the General Meeting.
- 15.2. This Regulation takes effect immediately after being approved by the General Meeting of Shareholders.

On behalf of the Board of Directors

CHAIRMAN

(Signed)

LE CHI LONG

Ha Noi, April 02, 2025

REGULATIONS

ON THE ELECTION OF MEMBERS OF THE SUPERVISORY BOARD AND MEMBERS OF THE BOARD OF DIRECTORS

ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;*
- *Pursuant to the Securities Law No. 70/2006/QH11 dated June 29, 2006, and the Amended and Supplemented Law No. 62/2010/QH12 dated November 24, 2010;*
- *Pursuant to Decree No. 71/2017/ND-CP dated June 6, 2017, and its guiding documents;*
- *Pursuant to Circular No. 116/2020/TT-BTC dated December 31, 2020;*
- *Pursuant to the Charter of Organization and Operation of Vi Na Ta Ba Trading and Investment Joint Stock Company ("Company Charter");*
- *Based on the actual situation.*

The election of members of the Supervisory Board ("SB") and members of the Board of Directors ("BOD") at the 2025 Annual General Meeting of Shareholders of Vi Na Ta Ba Trading and Investment Joint Stock Company ("Company") shall be conducted in accordance with the following regulations:

Article 1. Scope of Regulation and Applicability

These regulations apply to the election of SB members for the 2025-2029 term and BOD members for the 2025-2029 term of Vi Na Ta Ba Trading and Investment Joint Stock Company.

Article 2. General Provisions

- 1.** The organization of the election of SB and BOD members is assigned by the General Meeting of Shareholders to the Vote Counting Committee. The Vote Counting Committee consists of three (03) members approved by the General Meeting of Shareholders.
- 2. The specific tasks of organizing the election include:**
 - 2.1 Verifying and announcing the list of candidates for the SB and BOD;
 - 2.2 Guiding the election process, voting, and ballot collection;
 - 2.3 Conducting the vote counting;
 - 2.4 Preparing the election minutes and announcing the election results at the General Meeting of Shareholders;
 - 2.5 Collaborating with the Meeting Chairperson to review and resolve complaints and accusations regarding candidates or election results (if any) and reporting to the General Meeting of Shareholders for a final decision
- 3. Principles for the Election of SB and BOD Members**
 - 3.1 Ensure compliance with legal regulations, the Company Charter, and uphold democratic and fair principles;
 - 3.2 The number of SB and BOD members to be elected is as follows:

- Number of SB members to be elected: **03 members**;
- Number of BOD members to be elected: **03 members (including 01 independent BOD member)**

3.3 The election of SB and BOD members shall be conducted using the cumulative voting method. Accordingly, each shareholder shall have a total number of votes equal to the number of shares owned multiplied by the number of SB and BOD members to be elected. Shareholders have the right to allocate all or part of their total votes to one or multiple candidates for the SB and BOD.

4. Conditions for Nomination and Candidacy of SB Members, BOD Members, and Independent BOD Members

Based on the Charter of Organization and Operation of Vinataba Trading and Investment Joint Stock Company, the conditions for nominating and running for the positions of SB members, BOD members, and independent BOD members are as follows:

- Shareholders holding voting shares as of March 24, 2025 – the record date for exercising shareholder rights to attend the 2025 Annual General Meeting of Shareholders – have the right to combine their voting rights to nominate candidates for the Board of Directors (BOD) and Supervisory Board (SB).
- A shareholder or a group of shareholders holding at least 10% of the total ordinary shares has the right to nominate candidates for the BOD and SB.

Specifically:

- ✓ Shareholders or groups of shareholders holding from 10% to less than 20% of the total ordinary shares may nominate up to **01 candidate**;
- ✓ Shareholders or groups of shareholders holding from 20% to less than 30% of the total ordinary shares may nominate up to **02 candidates**;
- ✓ Shareholders or groups of shareholders holding 30% or more of the total ordinary shares may nominate up to **03 candidates**.

5. Qualifications for Candidates to the Supervisory Board (SB) and Board of Directors (BOD)

5.1. Qualifications for SB Candidate

- Must possess a university degree or higher in one of the following fields: economics, finance, accounting, auditing, law, business administration, or other disciplines relevant to the company's business activities.
- Must not be a company executive or a manager at another enterprise; must not be a supervisor of a non-state-owned enterprise; must not be an employee of the company.
- Must not have a family relationship with the Chairman of the Company or the Chief Accountant.
- Must meet other qualifications and conditions for SB members as required by law and the Company Charter.

5.2. Qualifications and Conditions for Independent BOD Members

- Must not be working for the Company or any of its subsidiaries; and must not have worked for the Company or its subsidiaries for at least the past three (03) consecutive years;

VI NA TA BA TRADING AND INVESTMENT JOINT STOCK COMPANY

Address: No. 24, Lane 1, Alley 46, Pham Ngoc Thach Street, Phuong Lien – Trung Tu, Dong Da District, Hanoi, VN

- Must not be receiving salary or remuneration from the Company, except for allowances granted to BOD members in accordance with regulations;
- Must not have a spouse, biological or adoptive parent, biological or adoptive child, or sibling who is a major shareholder of the Company, a manager of the Company, or of any of its subsidiaries;
- Must not directly or indirectly own at least 1% of the total voting shares of the Company;
- Must not have previously served as a member of the BOD or SB of the Company for at least five (05) consecutive years, unless they have been appointed continuously for two consecutive terms.

5.3. Qualifications and Conditions for BOD Members

- Must possess expertise and experience in business management or in fields related to the Company's line of business, and need not be a shareholder of the Company, unless otherwise stipulated in the Company Charter;
- A BOD member may concurrently serve as a BOD member of another company;
- Must not have a family relationship with the Director/General Director or other managers of the Company, or with the managers or appointing authorities of the parent company.

6. Nomination and Candidacy Documents for SB, BOD, and Independent BOD Members

The nomination and candidacy documents for the Supervisory Board (SB) members, Board of Directors (BOD) members, and Independent BOD members must include the following:

- 6.1. Nomination/Application Forms for candidates to the SB (in the prescribed format) and/or Nomination/Application Forms for candidates to the BOD and Independent BOD (in the prescribed format);
- 6.2. Candidate's Curriculum Vitae: to be self-completed by the candidate, with a recent photo taken within the last six (06) months.
- 6.3. A copy of the candidate's ID card/Passport and the candidate's diplomas, certificates.
- 6.4. A copy of the shareholder's/nominee's registration certificate/ID card/Passport.
- 6.5. In case the nomination is made by a representative of the shareholder, the representative must submit a power of attorney (signed by the shareholder and certified by the local authorities or notary if the shareholder is an individual; signed by the legal representative and stamped if the shareholder is an organization). The authorization must include consent to use the authorized shares for the nomination and combine shares with other shareholders to nominate candidates to the SB and/or BOD.
- 6.6. Proof/Confirmation of Share Ownership or authorized share ownership as of March 24, 2025 – the record date for shareholders entitled to attend the 2025 Annual General Meeting (AGM).
- 6.7. Other related documents (if applicable).

Shareholders or shareholder groups who meet the criteria as defined in Clause 4, Article 2 of this Regulation and wish to nominate candidates to the SB or BOD of Vinataba Trade and Investment Joint Stock Company must submit the original nomination application to the Company by 16:00, April 18, 2025 at the following address:

Vinataba Trade and Investment Joint Stock Company

VI NA TA BA TRADING AND INVESTMENT JOINT STOCK COMPANY

Address: No. 24, Lane 1, Alley 46, Pham Ngoc Thach Street, Phuong Lien – Trung Tu, Dong Da District, Hanoi, VN

Address: No. 24, Lane 1, Alley 46, Pham Ngoc Thach Street, Phuong Lien – Trung Tu, Dong Da District, Hanoi, Vietnam.

The application should be clearly marked: “Nomination/Application for SB Member” and/or “Nomination/Application for BOD Member” and/or “Nomination/Application for Independent BOD Member”.

Note: Only nomination applications that meet the required conditions will be considered valid. The organizations, individuals nominating or applying for SB and BOD candidates, as well as the candidates themselves, are responsible for the truthfulness and accuracy of the contents in the nomination applications and must comply with legal obligations and regulations

7. List of Candidates for the Supervisory Board (SB) and the Board of Directors (BOD)

- 7.1. The list of candidates for the SB and BOD will be compiled based on the nominations by shareholders or the self-nominations of individual shareholders who meet the legal requirements and the Company’s Charter. The incumbent Board of Directors (BOD) is responsible for receiving the applications and the list of nominees, publishing the personal information of the candidates, and verifying the list before proceeding with the election.
- 7.2. If the number of candidates for the SB and BOD, through nominations or self-nominations, does not meet the required number, the incumbent SB will nominate additional candidates for the SB, and the incumbent BOD will nominate additional candidates for the BOD and Independent BOD members. The nominees introduced by the incumbent SB and BOD must be clearly announced and must be approved by the General Meeting of Shareholders before proceeding with the election.

8. Voting Ballot

The election at the Annual General Meeting (AGM) will be conducted through the collection of ballot papers. Some terms used in the ballot papers are defined as follows:

- **"Name of Shareholder/Authorized Representative"**: refers to the shareholder or the representative of the shareholder.
- **"Total Number of Represented Shares"**: refers to the total number of shares with voting rights, including shares owned by the representative or those authorized by one or more other shareholders.
- **"Total Number of Votes"**: refers to the total number of represented shares multiplied by the number of SB or BOD members (including Independent BOD members) to be elected.

- 8.1. Upon receiving the ballot paper, the shareholder or their representative must check all the information on the ballot. If there are any errors, they must immediately inform the Vote Counting Committee.
- 8.2. The ballot for electing SB members will be issued by the Company, with the Company's official seal, and will include the shareholder's name/representative's name, delegate code, total number of represented shares, total number of votes for the SB members, and the list of SB candidates.
- 8.3. The ballot for electing BOD members and Independent BOD members will be issued by the Company, with the Company's official seal, and will include the shareholder's

name/representative's name, delegate code, total number of represented shares, total number of votes for the BOD members and Independent BOD members, and the list of BOD and Independent BOD.

9. How to Fill Out the Voting Ballot

Each ballot paper for the SB, BOD, or Independent BOD members allows for a maximum number of members to be elected as specified in Clause 3.2, Article 2 of this Regulation.

9.1. Each ballot paper for the SB members, BOD members, or Independent BOD members has two columns: the "Allocate Votes Equally" column and the "Number of Votes" column. Shareholders must vote as follows:

- Case 1: If a shareholder votes for only one candidate
 - If the shareholder wants to allocate all of their votes to one candidate, they should mark the box under the "Allocate Votes Equally" column for that candidate.
 - If the shareholder wants to allocate a portion of their votes to a candidate, they should specify the number of votes (in numbers) in the "Number of Votes" column for that candidate.

- Case 2: If a shareholder votes for two or more candidates, the shareholder must choose only one of the following methods to vote:

- Mark the box under the (x) or (v) column for each candidate they wish to vote for.
The number of candidates marked under this column should not exceed the number of members to be elected, as specified in Clause 3.2, Article 2 of this Regulation.
- OR, specify the number of votes (in numbers) in the "Number of Votes" column for each candidate they wish to vote for, including the case where the shareholder divides their votes equally among the candidates.
The total number of votes allocated by the shareholder must not exceed the total number of votes available to them (as printed on the ballot paper).

- Case 3: If a shareholder does not wish to vote for any candidates

The shareholder should leave both the "Allocate Votes Equally" and the "Number of Votes" columns blank, without marking or writing anything in either column for any of the candidates.

9.2. The shareholder/representative of the shareholder must sign and write their full name on the ballot paper.

10. Election Process

10.1. The submission of the ballot papers will be conducted under the direction of the Chairperson of the Meeting

10.2. If a shareholder or their representative requests to exchange a damaged or incorrect ballot paper (referred to as a "damaged ballot"), before placing it in the ballot box and before the deadline for voting, they are allowed to approach the Vote Counting Committee to exchange the damaged ballot for a new one to ensure their voting rights. The Vote Counting Committee will collect the damaged ballots and return them to the Chairperson of the Meeting.

VI NA TA BA TRADING AND INVESTMENT JOINT STOCK COMPANY

Address: No. 24, Lane 1, Alley 46, Pham Ngoc Thach Street, Phuong Lien – Trung Tu, Dong Da District, Hanoi, VN

11. Valid and Invalid Ballots

11.1. Valid Ballots

A ballot is considered valid if it meets all the following criteria:

- The ballot is in the form provided by the Company, has the Company's official red seal, and is issued by the Vote Counting Committee. The ballot should not be altered, erased, or contain any content other than the required information for the election process;
- The ballot is filled out in accordance with the method specified in Clause 9, Article 2 of this Regulation.
- The number of candidates selected does not exceed the number of members to be elected, as specified in Clause 3.2, Article 2 of this Regulation.
- The total number of votes allocated to the candidates does not exceed the total number of votes available to the shareholder (as printed on the ballot paper).
- The ballot does not fall under the criteria for an invalid ballot specified in Clause 11.2 of this Regulation

11.2. Invalid Ballots

A ballot is considered invalid if it meets any of the following conditions:

- The ballot is not in the format provided by the Company or does not have the Company's red seal;
- The ballot is not filled out in accordance with the method specified in Clause 9.2 of this Regulation.
- The number of candidates selected exceeds the number of members to be elected, as specified in Clause 3.2, Article 2 of this Regulation.
- The total number of votes allocated to the candidates exceeds the total number of votes available to the shareholder (as printed on the ballot paper).
- The ballot contains additional names not listed as candidates or has been altered/erased, written on, or marked in a way that is not allowed.
- The ballot is filled out with pencil or red ink.
- The ballot has crossed out a candidate's name.
- The ballot is written in percentages (%).
- The ballot is not signed or does not have the full name of the shareholder/representative.
- The ballot uses both the "Allocate Votes Equally" and "Number of Votes" methods in the same ballot.
- The ballot is submitted to the Vote Counting Committee after the voting process has ended.

- 12.** The Vote Counting Committee is responsible for conducting the vote counting process honestly, accurately, and completely, and for ensuring accountability to the Chairperson of the Meeting and the entire General Meeting of Shareholders. The vote counting process must begin immediately after the voting ends. The Vote Counting Committee must compile the vote counting results, ensuring that no alterations or corrections are made to the ballots.

VI NA TA BA TRADING AND INVESTMENT JOINT STOCK COMPANY

Address: No. 24, Lane 1, Alley 46, Pham Ngoc Thach Street, Phuong Lien – Trung Tu, Dong Da District, Hanoi, VN

- 13.** The Vote Counting Committee is responsible for preparing a report on the results of the vote count and announcing the election results to the General Meeting of Shareholders. The report and all the ballots must be sealed and handed over to the Chairperson of the meeting.
- 14. Determining the Elected Candidates**
 - 14.1. The General Meeting will base the election results on the voting percentage from highest to lowest, starting with the candidate who received the highest number of votes until the required number of members are elected as specified in Clause 3.2, Article 2 of these Regulations.
 - 14.2. In case two or more candidates receive the same number of votes for the final position on the Board of Supervisors (BKS) or Board of Directors (HDQT), the General Meeting of Shareholders will decide to hold a re-election for those specific candidates. The candidate with the higher number of votes will be considered elected.
- 15.** If there are actions deemed fraudulent, unlawful, or violations of the Company's Charter related to the election, any shareholder or representative of a shareholder has the right to question. The Chairperson of the meeting and the Vote Counting Committee are responsible for clarifying and responding to all questions raised by shareholders, and they must bear responsibility before the General Meeting of Shareholders.

Article 3. Effective Date

This Election Regulation will be read out at the General Meeting of Shareholders and subjected to a vote by all shareholders before implementation. If approved by the General Meeting of Shareholders with at least 51% of the total voting shares of shareholders or their representatives present at the meeting, this Regulation will take effect immediately.

The above is the full Election Regulation for the members of the Board of Supervisors (BKS), the Board of Directors (HDQT), and the Independent Members of the Board of Directors at the 2025 Annual General Meeting of Shareholders of VI NA TA BA Trading and Investment Joint Stock Company.

We respectfully submit this to the General Meeting of Shareholders for review and approval.

**ON BEHALF OF BOARD OF DIRECTOR
CHAIRMAN**

(Signed)

LE CHI LONG



VOTING CARD

SHAREHOLDER CODE

VTJ01

NAME OF SHAREHOLDERS ATTENDING THE MEETING: NGUYỄN VĂN A

- Number of shares owned	:	0
- Number of authorized shares	:	100.000
- Number of received for authorization shares :		0

NUMBER OF VOTING SHARES

100.000

ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
VI NA TA BA TRADING AND INVESTMENT JOINT STOCK COMPANY

Date 23 Month 04 Year 2025

VOTING BALLOT

Shareholder's name/Authorized person:

Shareholder ID:

Number of shares with voting rights:

To exercise voting rights, please mark (X or ✓) one of the three options for each item below::

Voting content	AGREE	DISAGREE	NO OPINION
Report of the Board of Directors (BOD) for 2024			
Report of the Supervisory Board (SB) for 2024			
Proposal No. 01: Audited financial statements for 2024			
Proposal No. 02: Profit distribution for 2024			
Proposal No. 03: Business plan for 2025			
Proposal No. 04: Selection of an auditing firm for the 2025 financial statements			
Proposal No. 05: Remuneration plan for BOD and SB in 2025			
Proposal No. 06: Election of new BOD members for the 2025-2029 term			
Proposal No. 07: Election of new SB members for the 2025-2029 term			

Shareholder/Authorized person

(Signature, full name)

SOCIALIST REPUBLIC OF VIETNAM

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NOMINATION FORM

INDEPENDENT MEMBER OF THE BOARD OF DIRECTORS

TERM 2025-2029

VI NA TA BA TRADE AND INVESTMENT JOINT STOCK COMPANY

TO: The Organization Committee of the 2025 Annual General Meeting of Shareholders Vi Na Ta Ba Trade and Investment Joint Stock Company

I/we, as shareholder(s)/group of shareholders holding: _____ shares.

(In words: _____ shares), equivalent to _____ % of the total voting shares of Vi Na Ta Ba Trade and Investment Joint Stock Company ("Company") as of the record date for attending the 2025 Annual General Meeting of Shareholders on March 24, 2025, including:

No.	Nominator's Name	Business Registration Number/ID Card/Passport Number, Issue Date, Place of Issue	Address	Number of Shares Owned	Number of Shares Representing Ownership
1.					
2.					
3.					
	Total				

Based on the Company's Articles of Association, the Announcement regarding the nomination of candidates for the Independent Board of Directors ("Independent BOD") of the Company, and current legal regulations, after reviewing the conditions and standards related to the nomination of candidates for the Independent BOD of the Company, I/we hereby nominate

the following individual(s) to be candidates for the annual General Meeting of Shareholders in 2025, for election as members of the Independent Board of Directors of the Company:

1. Mr/Mrs:
Date of birth:
ID Card/Passport Number:Issue Date:.....Place of Issue:.....
Address:

The attached documents include:

- A curriculum vitae of the candidate, filled out by the candidate, with a photo taken within the last six (06) months;
- A copy of the candidate's ID card/CCCD/Passport, as well as their degrees and certificates;
- A copy of the Business Registration Certificate/ID card/CCCD/Passport of the nominating shareholder/group of shareholders;
- A power of attorney (in case the person participating in the nomination is a representative authorized by the shareholder) (with the signature of the shareholder and confirmation from the local People's Committee or a notarized organization if the shareholder is an individual; with the signature of the legal representative and a seal confirmation if the shareholder is an organization), which includes authorization details: authorizing/allowing the use of the number of shares authorized for the nomination, combining shares with other shareholders to nominate candidates for the Independent Board of Directors of the Company;
- Documents proving/confirming the number of shares owned or authorized as of the shareholder record date for participation in the Annual General Meeting of Shareholders on March 24, 2025. These documents may include: a confirmation with the official stamp from the securities company or a bank custodian;
- Any other relevant documents (if any).

I/we commit that:

1. The candidate mentioned above meets the conditions and standards as required by law and the Articles of Association of the Company.
2. I/we ensure that the required percentage of shares with voting rights in the Company will be maintained as of the shareholder record date for participation in the Annual General Meeting of Shareholders on March 24, 2025, to ensure the legal effectiveness of the nomination rights for the Independent Board of Directors candidate mentioned above.

Best regards!

..., Date... Month ... Year ...

CONFIRMATION OF SHAREHOLDER/SHAREHOLDER GROUP/NOMINATOR

No.	Full name of individual, name of organization	Signature (for individuals), signed and confirmed by the legal representative and stamped (if applicable) (for organizations)

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APPLICATION LETTER

INDEPENDENT MEMBER OF THE BOARD OF DIRECTORS

TERM 2025-2029

VI NA TA BA TRADE AND INVESTMENT JOINT STOCK COMPANY

TO: The Organization Committee of the 2025 Annual General Meeting of Shareholders Vi Na Ta Ba Trade and Investment Joint Stock Company

Shareholder's Full Name:

Date of Birth:

Address:

ID Card/CCCD/Passport: Date of Issue:Place of Issue:.....

I am a shareholder holding shares

(In words: shares), equivalent to% of the total voting shares of Vi Na Ta Ba Trading and Investment Joint Stock Company ("Company") as of March 24, 2025, which is the record date for shareholder participation in the 2025 Annual General Meeting.

Based on the Articles of Incorporation of the Company, the Notice of Nomination and Election of Independent Board Members ("Independent Board Members") of the Company, and current legal regulations, after reviewing the conditions and standards related to the candidacy for the Independent Board Member position, I hereby submit my candidacy for election as an Independent Board Member of the Company at the 2025 Annual General Meeting.

Enclosed documents include:

- The candidate's resume: filled out by the candidate, with a photo taken within the last six (06) months;
- A copy of the ID Card/CCCD/Passport and relevant diplomas or certificates of the candidate;
- Documents confirming the number of shares owned or authorized as of the record date of March 24, 2025, such as confirmation with a red seal from the securities company or a red-sealed certificate from the custodian bank;
- Other related documents (if any);

I commit to:

1. I meet the legal and regulatory requirements to serve as an Independent Board Member of the Company, in accordance with the Company's Articles of Incorporation.
2. I will maintain the required percentage of voting shares in the Company as of the record date of March 24, 2025, in compliance with the regulations, ensuring the legal validity of my candidacy for the Independent Board Member position.
3. If elected, I commit to fully comply with all applicable laws and the Company's Articles of Incorporation and will diligently carry out my duties as an Independent Board Member of the Company

Best Regards!

....., *Date* *Month* *Year* 2025

CANDIDATE

(Sign and write full name)

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NOMINATION LETTER
MEMBER OF THE BOARD OF DIRECTORS
TERM 2025-2029

VI NA TA BA TRADE AND INVESTMENT JOINT STOCK COMPANY

TO: The Organization Committee of the 2025 Annual General Meeting of Shareholders Vi Na Ta Ba Trade and Investment Joint Stock Company

I/we, as shareholder(s)/group of shareholders holding: _____ shares.

(In words: _____ shares), equivalent to _____ % of the total voting shares of Vi Na Ta Ba Trade and Investment Joint Stock Company ("Company") as of the record date for attending the 2025 Annual General Meeting of Shareholders on March 24, 2025, including:

No.	Nominator's Name	Business Registration Number/ID Card/Passport Number, Issue Date, Place of Issue	Address	Number of Shares Owned	Number of Shares Representing Ownership
1.					
2.					
3.					
	Total				

Based on the Company's Articles of Association, the Announcement regarding the nomination of candidates for the Member Board of Directors ("Member of BOD") of the Company, and current legal regulations, after reviewing the conditions and standards related to the nomination of candidates for the BOD of the Company, I/we hereby nominate the following individual(s) to be candidates for the annual General Meeting of Shareholders in 2025, for election as members of the Member Board of Directors of the Company:

1. Mr/Mrs:
Date of birth:
ID Card/Passport Number:Issue Date:.....Place of Issue:.....
Address:

The attached documents include:

- A curriculum vitae of the candidate, filled out by the candidate, with a photo taken within the last six (06) months;
- A copy of the candidate's ID card/CCCD/Passport, as well as their degrees and certificates;
- A copy of the Business Registration Certificate/ID card/CCCD/Passport of the nominating shareholder/group of shareholders;
- A power of attorney (in case the person participating in the nomination is a representative authorized by the shareholder) (with the signature of the shareholder and confirmation from the local People's Committee or a notarized organization if the shareholder is an individual; with the signature of the legal representative and a seal confirmation if the shareholder is an organization), which includes authorization details: authorizing/allowing the use of the number of shares authorized for the nomination, combining shares with other shareholders to nominate candidates for the Member Board of Directors of the Company;
- Documents proving/confirming the number of shares owned or authorized as of the shareholder record date for participation in the Annual General Meeting of Shareholders on March 24, 2025. These documents may include: a confirmation with the official stamp from the securities company or a bank custodian;
- Any other relevant documents (if any).

I/we commit that:

1. The candidate mentioned above meets the conditions and standards as required by law and the Articles of Association of the Company.
2. I/we ensure that the required percentage of shares with voting rights in the Company will be maintained as of the shareholder record date for participation in the Annual General Meeting of Shareholders on March 24, 2025, to ensure the legal effectiveness of the nomination rights for the Member Board of Directors candidate mentioned above.

Best regards!

CONFIRMATION OF SHAREHOLDER/SHAREHOLDER GROUP/NOMINATOR

No.	Full name of individual, name of organization	Signature (for individuals), signed and confirmed by the legal representative and stamped (if applicable) (for organizations)

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APPLICATION LETTER

MEMBER OF THE BOARD OF DIRECTORS

TERM 2025-2029

VI NA TA BA TRADE AND INVESTMENT JOINT STOCK COMPANY

TO: The Organization Committee of the 2025 Annual General Meeting of Shareholders Vi Na Ta Ba Trade and Investment Joint Stock Company

Shareholder's Full Name:

Date of Birth:

Address:

ID Card/CCCD/Passport: Date of Issue:Place of Issue:.....

I am a shareholder holding shares

(In words: shares), equivalent to% of the total voting shares of Vi Na Ta Ba Trading and Investment Joint Stock Company ("Company") as of March 24, 2025, which is the record date for shareholder participation in the 2025 Annual General Meeting.

Based on the Articles of Incorporation of the Company, the Notice of Nomination and Election of Member of the Board of Directors ("Member BOD") of the Company, and current legal regulations, after reviewing the conditions and standards related to the candidacy for the Member BOD position, I hereby submit my candidacy for election as an Member BOD of the Company at the 2025 Annual General Meeting.

Enclosed documents include:

- The candidate's resume: filled out by the candidate, with a photo taken within the last six (06) months;
- A copy of the ID Card/CCCD/Passport and relevant diplomas or certificates of the candidate;
- Documents confirming the number of shares owned or authorized as of the record date of March 24, 2025, such as confirmation with a red seal from the securities company or a red-sealed certificate from the custodian bank;
- Other related documents (if any);

I commit to:

1. I meet the legal and regulatory requirements to serve as an Member BOD of the Company, in accordance with the Company's Articles of Incorporation.
2. I will maintain the required percentage of voting shares in the Company as of the record date of March 24, 2025, in compliance with the regulations, ensuring the legal validity of my candidacy for the Member BOD position.
3. If elected, I commit to fully comply with all applicable laws and the Company's Articles of Incorporation and will diligently carry out my duties as an Member BOD of the Company

Best Regards!

....., *Date* *Month* *Year* 2025

CANDIDATE

(Sign and write full name)

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**NOMINATION LETTER
MEMBER OF THE SUPERVISION BOARD
TERM 2025-2029**

VI NA TA BA TRADE AND INVESTMENT JOINT STOCK COMPANY

TO: The Organization Committee of the 2025 Annual General Meeting of Shareholders Vi Na Ta Ba Trade and Investment Joint Stock Company

I/we, as shareholder(s)/group of shareholders holding: _____ shares.

(In words: _____ shares),
equivalent to _____ % of the total voting shares of Vi Na Ta Ba Trade and Investment Joint Stock Company ("Company") as of the record date for attending the 2025 Annual General Meeting of Shareholders on March 24, 2025, including:

Stt	Nominator's Name	Business Registration Number/ID Card/Passport Number, Issue Date, Place of Issue	Address	Number of Shares Owned	Number of Shares Representing Ownership
1.					
2.					
3.					
	Total				

Based on the Company's Articles of Association, the Announcement regarding the nomination of candidates for the Member Supervision Board (" Member of SB") of the Company, and current legal regulations, after reviewing the conditions and standards related to the nomination of candidates for the SB of the Company, I/we hereby nominate the following individual(s) to be candidates for the annual General Meeting of Shareholders in 2025, for election as members of the Member Supervision Board of the Company:

1. Mr/Mrs:
Date of birth:
ID Card/Passport Number:Issue Date:.....Place of Issue:.....
Address:
2. Mr/Mrs:
Date of birth:
ID Card/Passport Number:Issue Date:.....Place of Issue:.....
Address:
3. Mr/Mrs:
Date of birth:
ID Card/Passport Number:Issue Date:.....Place of Issue:.....
Address:

The attached documents include:

- A curriculum vitae of the candidate, filled out by the candidate, with a photo taken within the last six (06) months;
- A copy of the candidate's ID card/CCCD/Passport, as well as their degrees and certificates;
- A copy of the Business Registration Certificate/ID card/CCCD/Passport of the nominating shareholder/group of shareholders;
- A power of attorney (in case the person participating in the nomination is a representative authorized by the shareholder) (with the signature of the shareholder and confirmation from the local People's Committee or a notarized organization if the shareholder is an individual; with the signature of the legal representative and a seal confirmation if the shareholder is an organization), which includes authorization details: authorizing/allowing the use of the number of shares authorized for the nomination, combining shares with other shareholders to nominate candidates for the Member Supervision Board of the Company;
- Documents proving/confirming the number of shares owned or authorized as of the shareholder record date for participation in the Annual General Meeting of Shareholders on March 24, 2025. These documents may include: a confirmation with the official stamp from the securities company or a bank custodian;
- Any other relevant documents (if any).

I/we commit that:

1. The candidate mentioned above meets the conditions and standards as required by law and the Articles of Association of the Company.
2. I/we ensure that the required percentage of shares with voting rights in the Company will be maintained as of the shareholder record date for participation in the Annual General Meeting of Shareholders on March 24, 2025, to ensure the legal effectiveness of the nomination rights for the Member **Supervision Board** candidate mentioned above.

Best regards!

..., Date... Month ... Year ...

CONFIRMATION OF SHAREHOLDER/SHAREHOLDER GROUP/NOMINATOR

No.	Full name of individual, name of organization	Signature (for individuals), signed and confirmed by the legal representative and stamped (if applicable) (for organizations)

SOCIALIST REPUBLIC OF VIETNAM

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APPLICATION LETTER

MEMBER OF THE SUPERVISION BOARD

TERM 2025-2029

VI NA TA BA TRADE AND INVESTMENT JOINT STOCK COMPANY

TO: The Organization Committee of the 2025 Annual General Meeting of Shareholders Vi Na Ta Ba Trade and Investment Joint Stock Company

Shareholder's Full Name:

Date of Birth:

Address:

ID Card/CCCD/Passport: Date of Issue:Place of Issue:.....

I am a shareholder holding shares

(In words: shares), equivalent to% of the total voting shares of Vi Na Ta Ba Trading and Investment Joint Stock Company ("Company") as of March 24, 2025, which is the record date for shareholder participation in the 2025 Annual General Meeting.

Based on the Articles of Incorporation of the Company, the Notice of Nomination and Election of Member of the Supervision Board ("Member SB") of the Company, and current legal regulations, after reviewing the conditions and standards related to the candidacy for the Member SB position, I hereby submit my candidacy for election as an Member SB of the Company at the 2025 Annual General Meeting.

Enclosed documents include:

- The candidate's resume: filled out by the candidate, with a photo taken within the last six (06) months;
- A copy of the ID Card/CCCD/Passport and relevant diplomas or certificates of the candidate;
- Documents confirming the number of shares owned or authorized as of the record date of March 24, 2025, such as confirmation with a red seal from the securities company or a red-sealed certificate from the custodian bank;
- Other related documents (if any);

I commit to:

1. I meet the legal and regulatory requirements to serve as an Member SB of the Company, in accordance with the Company's Articles of Incorporation.
2. I will maintain the required percentage of voting shares in the Company as of the record date of March 24, 2025, in compliance with the regulations, ensuring the legal validity of my candidacy for the Member SB position.
3. If elected, I commit to fully comply with all applicable laws and the Company's Articles of Incorporation and will diligently carry out my duties as an Member SB of the Company

Best Regards!

....., *Date* *Month* *Year* 2025

CANDIDATE

(Sign and write full name)

No.	Personal/Organization Name	CCCD/Passport Number (for individuals) or Business Registration Certificate Number, Operating License, or Equivalent Legal Document (for organizations), Issuance Date, Issuing Authority	Number of Shares Held, Ownership Percentage of the Company's Charter Capital (if any)	Relationship

19. Related interests with the Company (if any):

20. Conflicting interests with the Company (if any):

I hereby affirm that the above statements are completely truthful, and I accept full responsibility before the law if they are found to be incorrect.

..., *Date ... Month ... Year*

Declarant

(Sign, write full name)

ANNOUNCEMENT

Regarding the nomination for the Supervisory Board and Board of Directors

Vi Na Ta Ba Trading and Investment Joint Stock Company

Term 2025-2029

(Hereinafter referred to as the "Announcement")

Dear Shareholders,

- *Based on the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;*
- *Based on the Law on Securities No. 70/2006/QH11 dated June 29, 2006, and the amended and supplemented Law No. 62/2010/QH12 dated November 24, 2010;*
- *Based on Decree No. 71/2017/ND-CP dated June 6, 2017, and its guiding documents;*
- *Based on Circular No. 116/2020/TT-BTC dated December 31, 2020;*
- *Based on the Charter on the organization and operations of Vi Na Ta Ba Trading and Investment Joint Stock Company ("Company Charter");*
- *Based on the actual situation.*

The Board of Directors ("BOD") of the Company respectfully announces the nomination and candidacy for the election of members to the Board of Directors and the Supervisory Board ("BKS") of the Company as follows:

I. Conditions for Nomination and Candidacy for Members of the Supervisory Board, Independent Members of the Board of Directors, and the Standards and Requirements for Members of the Supervisory Board and Independent Members of the Board of Director

1. Conditions for Nomination and Candidacy for Members of the Supervisory Board and Independent Members of the Board of Director

- Shareholders holding voting shares as of March 24, 2025—the cutoff date for the list of shareholders entitled to participate in the 2025 Annual General Meeting of Shareholders—have the right to combine the voting rights of each individual to nominate candidates for the Board of Directors and the Supervisory Board.
- Shareholders or shareholder groups owning at least 10% of the total common shares have the right to nominate candidates for the Board of Directors and the Supervisory Board.

Specifically, shareholders or shareholder groups owning:

- ✓ From 10% to less than 20% of the total common shares can nominate up to 01 candidate;
- ✓ From 20% to less than 30% of the total common shares can nominate up to 02 candidates;
- ✓ From 30% or more of the total common shares can nominate up to 03 candidates.

2. Standards and Conditions for Being a Member of the Supervisory Board and the Board of Directors

2.1. Number of Members of the Supervisory Board and the Board of Directors

The number of members to be elected to the Supervisory Board and the Board of Directors is as follows:

- The number of members to be elected to the Supervisory Board: 03 members;
- The number of members to be elected to the Board of Directors: 03 members (including 01 independent member of the Board of Directors)

2.2. Standards and Conditions for Being a Member of the Supervisory Board

- Must hold a university degree or higher in one of the following fields: economics, finance, accounting, auditing, law, business administration, or any field relevant to the company's business activities.
- Must not be a company manager or manager of another enterprise; must not be a supervisor of a non-state-owned enterprise; must not be an employee of the company.
- Must not be a family member of the Chairman of the company or the Chief Accountant.
- Other standards and conditions for members of the Supervisory Board according to the law and the company's charter.

2.3. Standards and Conditions for Being an Independent Member of the Board of Directors

- Must not currently work for the Company or its subsidiaries; must not have worked for the Company or its subsidiaries for at least three (03) consecutive years prior.
- Must not be receiving a salary or remuneration from the Company, except for allowances that Board members are entitled to according to regulations.
- Must not be a person whose spouse, biological father, adoptive father, biological mother, adoptive mother, biological children, adopted children, siblings, or blood relatives are major shareholders of the Company or managers of the Company or its subsidiaries.
- Must not directly or indirectly own at least 01% of the total voting shares of the Company.
- Must not have been a member of the Board of Directors or Supervisory Board of the Company for at least five (05) consecutive years, except in the case of being reappointed for two continuous terms.

2.4. Standards and Conditions for Being a Member of the Board of Directors

The following standards and conditions apply:

- Must have expertise and experience in business administration or in the field of the company's business operations, and does not necessarily have to be a shareholder of the company, unless the company's charter specifies otherwise.
- Members of the Board of Directors of the company may also serve as members of the Board of Directors of other companies.
- Must not be a family member of the Director, General Director, or other executives of the company, or of the person with the authority to appoint managers at the parent company

II. Nomination Documents for Members of the Supervisory Board (BKS) and Independent Members of the Board of Directors

1. Nomination application for candidates to be elected to the Supervisory Board (BKS) (according to the form) and/or Nomination application for candidates to be elected to the Board of Directors (HĐQT) and independent members of the Board of Directors (according to the form);
2. Curriculum vitae of the candidate: to be filled out by the candidate, with a recent photo taken within the last six (06) months;
3. A copy of the candidate's ID card/CCCD/passport, academic degrees, and certificates;
4. A copy of the Business Registration Certificate/ID card/CCCD/passport of the nominating shareholder/group of shareholders;
5. In the case where the person participating in the nomination is an authorized representative of a shareholder, a Power of Attorney must be submitted (signed by the shareholder and certified by the People's Committee of the ward, commune, or a notary organization in case the shareholder is an individual; signed by the legal representative and stamped in case the shareholder is an organization). The Power of Attorney must include the authorization to use the number of shares to participate in the nomination and to combine shares with other shareholders to nominate candidates for the Supervisory Board and/or the Board of Directors;
6. Documentation confirming or verifying the number of shares owned or authorized to own as of March 24, 2025 – the record date for the 2025 Annual General Meeting of Shareholders;
7. Other relevant documents (if any).

Vi Na Ta Ba Trading and Investment Joint Stock Company

Address: No. 24, Alley 1, Lane 46, Pham Ngoc Thach Street, Phuong Lien Ward, Dong Da District, Hanoi City, Vietnam.

The nomination documents must clearly state: “Nomination application for members of the Supervisory Board (BKS)” and/or “Nomination application for members of the Board of

Directors (HDQT)” and/or “Nomination application for independent members of the Board of Directors.”

Note: Only those nomination applications for members of the Supervisory Board (BKS) or Board of Directors (HDQT) that meet the required conditions will be considered valid. The organizations or individuals nominating candidates for the BKS or HDQT, as well as the candidates themselves, are responsible before the law and the General Meeting of Shareholders for the truthfulness and accuracy of the contents of the nomination documents.

Respectfully announced!

ON BEHALF OF BOARD OF DIRECTORS

CHAIRMAN

(Signed)

LE CHI LONG

Ha Noi, April 02, 2025

**REPORT OF THE BOARD OF DIRECTORS
ON THE PERFORMANCE RESULTS FOR THE YEAR 2024**

(Presented to the 2025 Annual General Meeting of Shareholders)

The Board of Directors ("BOD") of Vi Na Ta Ba Trading and Investment Joint Stock Company ("the Company") would like to report to the General Meeting of Shareholders on the results of the BOD's activities in 2024, with the following contents:

I. REPORT ON THE BOARD OF DIRECTORS' ACTIVITIES IN 2024

1. BOARD OF DIRECTORS STRUCTURE

The Board of Directors in 2024 consists of the following members:

No.	Name	Position
1	Mr Le Chi Long	Chairman of BOD
2	Mr Vu Ngoc Lan	Member of BOD – independent member
3	Mrs Le Thi Hanh	Member of BOD

The remuneration for the Board of Directors and the Board of Supervisors in 2024 is based on the resolution of the 2024 Annual General Meeting of Shareholders. The actual remuneration paid to the Board of Directors and the Board of Supervisors in 2024 is as follows:

- The remuneration paid to the BOD : 84.000.000 VND/ YEAR
- The remuneration paid to the SB : 42.000.000 VND/ YEAR

2. BOARD OF DIRECTORS' ACTIVITIES

In accordance with the resolutions of the Annual General Meeting of Shareholders ("AGM") in 2024, the Board of Directors ("BOD") and each member of the BOD have carried out their governance activities in accordance with the functions, powers, and duties set out by the law and the Company's Charter.

- The main activities of the Board of Directors in 2024 focused on the following:
- Approving the business plan for 2024 to present to the General Meeting of Shareholders;
 - Approving the proposals at the Annual General Meeting of Shareholders 2024;
 - Monitoring the implementation of the business plan for 2024;
 - Monitoring investment activities in subsidiaries and affiliates, and the consolidation of the company's financial statements on a quarterly, semi-annual, and annual basis;
 - Focusing on building a high-quality workforce, improving corporate governance, internal control activities, and risk management;
 - Approving transactions and content within the authority of the BOD.

- All activities of the Board of Directors were carefully considered and carried out in compliance with the Enterprise Law, the Securities Law, and other applicable regulations, as well as the Company's Charter. These activities ensured objectivity, transparency, and compliance with the rights, obligations, and responsibilities as defined by law, while respecting and protecting the legitimate rights and interests of the shareholders.
- In 2024, the Board of Directors held 4 regular and extraordinary meetings, either in person or through written opinions, issuing 4 Resolutions/Decisions on issues related to the Company's business operations. The meetings were organized and conducted in accordance with the Company's Charter. The meeting minutes, Resolutions, and Decisions of the Board of Directors were issued and archived according to the relevant regulations.

II. BOARD OF DIRECTORS' EVALUATION OF THE COMPANY'S ACTIVITIES

1. BUSINESS RESULTS IN 2024

The net profit of the parent company and the consolidated profit for 2023 reached 3.5 billion VND and 3.8 billion VND, respectively, significantly better than in 2024. The primary reason for this was the reversal of provisions at affiliated companies and profits generated from business operations during the year. In contrast, the impact of these factors on the 2024 financial statements was minimal.

2. EVALUATION OF THE BOARD OF DIRECTORS' ACTIVITIES IN 2024

The members of the Board of Directors possess sufficient experience and knowledge relevant to their areas of responsibility, with a strong sense of responsibility and a good spirit of cooperation.

The Board of Directors has complied with the current legal regulations, the Company's Charter, and operational regulations, improving and streamlining the organizational structure, control systems, and management.

Result: The Board of Directors made significant efforts to complete their tasks in 2024 and is fully capable of continuing the tasks assigned by the General Meeting of Shareholders and the Board of Directors.

3. BOARD OF DIRECTORS' ACTIVITIES IN 2025

2025 is expected to be a challenging and testing year for the company in many aspects. The company will be more cautious with investment decisions, focusing on preserving capital, reducing operational costs, and awaiting effective investment opportunities. Additionally, if the real estate market remains stagnant and unresolved, the company will explore new business products to generate revenue and improve sales in 2025. Currently, the company is exploring the shift to trading coal, fertilizers, and other agricultural production materials, with expectations that this segment still has room for growth and is on a positive upward trajectory.

This is the report from the Board of Directors for 2024, which is presented to the General Meeting of Shareholders for review and approval./.

Vi Na Ta Ba Trading and Investment Joint Stock Company

Address: No. 24, Alley 1, Lane 46, Pham Ngoc Thach Street, Phuong Lien Ward, Dong Da District, Hanoi City, Vietnam

**ON BEHALF OF BOARD OF DIRECTOR
CHAIRMAN
(Signed)**

LE CHI LONG

Ha Noi, April 2, 2025

**REPORT OF THE SUPERVISORY BOARD
ON THE IMPLEMENTATION OF TASKS IN 2024**

(Presented to the 2025 Annual General Meeting of Shareholders)

The Supervisory Board ("**SB**") of Vi Na Ta Ba Trading and Investment Joint Stock Company ("the Company") would like to report to the General Meeting of Shareholders on the results of the SB's activities in 2024, with the following contents:

I. OPERATIONS IN 2024

The Supervisory Board of Vi Na Ta Ba Trading and Investment Joint Stock Company in 2024 consists of 03 members:

No	Name	Position
1	Mr Nguyễn Công Đức	Head of the SB
2	Mr Quảng Thanh Bình	Member of SB
3	Mrs Nguyễn Thị Phương	Member of SB

In 2024, the Supervisory Board conducted supervision over the compliance with regulations in the management and operation of the Company's production and business activities in key areas, including operational control and financial control.

During the year, the Supervisory Board held two regular meetings to discuss the semi-annual financial report and the annual financial report of the Company, as well as to implement the next quarter's operational plan.

Regarding the Supervisory Board's remuneration: In 2024, the total remuneration paid to the Supervisory Board for the entire year was 42 million VND, in accordance with the Resolution of the Annual General Meeting of Shareholders in 2024. Other activities of the Supervisory Board were typically associated with the Company's overall business activities, so no separate costs were incurred for the Supervisory Board

II. REPORT ON THE RESULTS OF THE SUPERVISORY BOARD'S ACTIVITIES

In accordance with the resolution of the Annual General Meeting of Shareholders in 2024, the Supervisory Board and each of its members have carried out their duties of control and supervision in compliance with the law and the Company's Charter:

1. RESULTS OF FINANCIAL STATEMENT ASSESSMENT FOR 2024

- The Company's fiscal year starts from January 1, 2024, and ends on December 31, 2024. The Company has prepared and disclosed periodic financial statements in compliance with the Securities Law and applicable legal regulations.

- The semi-annual and annual financial statements for 2024 were reviewed and audited by AFC Vietnam Audit LLC, an independent audit firm approved by the State Securities Commission to audit listed companies.
- Based on the audited 2024 financial statements, the Supervisory Board evaluates that the report accurately and reasonably reflects the financial status and operating results of the Company for 2024. It complies with accounting standards, the Vietnamese accounting system, and other regulations on financial management from the Company and the State.

Key figures presented in the consolidated financial statements for 2024 are as follows:

Business Results:

Net revenue	:	0 million VND
Profit before tax	:	155 million VND
Profit after tax	:	324 million VND

Company's Assets:

Short-term assets	:	14,933 million VND
Long-term assets	:	89,482 million VND
Total assets	:	104,415 million VND
Total liabilities (short-term & long-term)	:	7,335 million VND

2. RESULTS OF MONITORING COMPLIANCE WITH ACCOUNTING REGULATIONS AND FINANCIAL MANAGEMENT

In 2024, the implementation of accounting regulations and financial management at the company was carried out effectively, specifically: strict control over the use of capital and a focus on management accounting. The Company's Board of Directors regularly reports on the business operations during the Board of Directors meetings. Additionally, the review and improvement of procedures and regulations were continuously carried out.

3. RESULTS OF MONITORING THE ACTIVITIES OF THE BOARD OF DIRECTORS

In 2024, the Board of Directors of Vi Na Ta Ba Trading and Investment Joint Stock Company performed its functions and duties in directing and managing the company in line with its authority. The Board of Directors held regular and extraordinary meetings, including collecting written opinions, to issue Resolutions/Decisions on issues within the Board's authority as stipulated by the Company's Charter. The meetings of the Board of Directors were convened and conducted in compliance with the provisions of the Enterprise Law, the Company Charter, and internal regulations. The Resolutions/Decisions of the Board of Directors were closely aligned with the company's actual operational situation.

The Supervisory Board agrees with the report of the Board of Directors presented at the 2025 Annual General Meeting of Shareholders.

4. RESULTS OF MONITORING THE ACTIVITIES OF THE BOARD OF DIRECTORS

- The Company's Board of Directors directly managed the business operations according to the functions and duties specified in the Charter, based on the Resolutions of the General Meeting of Shareholders and the Board of Directors, as well as the actual business operations of the Company.
- In 2024, the Supervisory Board did not observe any abnormal signs in the management and operation of the Company by the Board of Directors.

5. EVALUATION OF COORDINATION BETWEEN THE SUPERVISORY BOARD, THE BOARD OF DIRECTORS, AND THE MANAGEMENT BOARD

- In 2024, the Supervisory Board received close cooperation from the Board of Directors, the Management Board, and other departments in the Company to fulfill the duties and powers of the Supervisory Board.

III. THE SUPERVISORY BOARD'S ACTIVITY PLAN FOR 2025

In 2025, the Supervisory Board will continue to improve its operational methods, enhance inspection and supervision of the Company's business operations and management activities, focusing on monitoring the activities of the Board of Directors and the Management Board, as follows:

- Inspecting and monitoring compliance with current legal regulations, the Resolutions of the General Meeting of Shareholders, the Resolutions of the Board of Directors, and the Company's Charter;
- Monitoring compliance with financial reporting, management reporting at the Company's subsidiaries;
- Monitoring compliance with information disclosure requirements according to current legal regulations;
- Evaluating the coordination between the Board of Directors, the Management Board, and the Supervisory Board in management activities;
- Researching and improving the effectiveness of the Supervisory Board's activities, focusing on risk management, and identifying key and potential risk factors to enable the Company to timely study and implement preventive measures;
- Currently, the Company's assets are primarily financial investments; therefore, the Supervisory Board recommends that the Board of Directors establish a reasonable investment policy that ensures capital preservation while generating returns for the existing capital to enhance shareholder benefits.

This is the full content of the Supervisory Board's report on the performance of its duties in 2024.

We respectfully submit it to the General Meeting of Shareholders for consideration and approval!

ON BEHALF OF SUPERVISORY BOARD

Head of the SB

(Signed)

NGUYEN CONG DUC

Hanoi, April 2nd, 2025

PROPOSAL No. 01

V/v: Through the audited financial report for the year 2024.

Dear General Meeting of Shareholders,

The Board of Directors respectfully presents to the General Shareholders' Meeting for approval the audited financial report for the year 2024 (including the Parent Company's financial statement and the consolidated financial statement) of Vi Na Ta Ba Trading and Investment Joint Stock Company, which has been audited by AFC Vietnam Auditing Co., Ltd.

The 2024 financial report has been disclosed in accordance with regulations and is also published on the Company's website <http://www.vinainvest.com.vn>, including:

1. Auditor's report;
2. Balance sheet as of December 31st, 2024;
3. Income statement for the year 2024;
4. Cash flow statement for the year 2024;
5. Notes to the financial statements.

Some key indicators in the audited financial statements of the Parent Company and the Consolidated Financial Statements for the year 2024 are as follows

Unit: Million VND

No	Parent Company's FSs	Actual performance in 2024	Actual performance in 2023	% Increase/(Decrease)
1	Net revenue	0	5.916	
2	Profit before tax	175	3.568	(95%)
3	Profit after tax	175	3.568	(95%)

No	Consolidated FSs	Actual performance in 2024	Actual performance in 2023	% Increase/(Decrease)
1	Net revenue	0	5.916	
2	Profit before tax	156	3.753	(96%)
3	Profit after tax	324	3.849	(92%)

We respectfully submit to the General Shareholders' Meeting for consideration and approval!

On behalf of the Board of Directors.

CHAIRMAN

(Signed)

LE CHI LONG

Hanoi, April 2nd, 2025

PROPOSAL No. 02

Profit Distribution for the Year 2024

Dear General Meeting of Shareholders,

Based on the business results for the year 2024 and the audited consolidated financial report for 2024, the Board of Directors respectfully submits to the General Shareholders' Meeting the proposal for the distribution of profits for the year 2024 as follows:

Unit: Million VND

Content	Number
The accumulated undistributed profit after tax as of 2023 (1)	(18.215)
Undistributed profit after tax for the year 2024 (2)	324
The accumulated undistributed profit after tax as of 2024 (3) = (1) + (2)	(17.891)

(The figures in the audited consolidated financial report for the year 2024)

Therefore, the undistributed accumulated profit as of 2024 is negative 18 billion VND. The Board of Directors respectfully submits to the General Shareholders' Meeting for approval the proposal not to distribute profits for the year 2024, as the Company has accumulated losses and does not have any available distribution sources in accordance with current legal regulations.

We respectfully submit to the General Shareholders' Meeting for consideration and approval!

On behalf of the Board of Directors.

CHAIRMAN

(Signed)

LE CHI LONG

Hanoi, April 2nd, 2025

PROPOSAL No. 03

V/v: Business Plan for the Year 2025

Dear General Meeting of Shareholders,

The Board of Directors respectfully submits to the General Shareholders' Meeting for approval the business plan for the year 2025 with the following key targets:

Unit: Million VND

No	Targets	Parent Company's FSs	Consolidated FSs
1	Net revenue	12.000	16.000
2	Profit before tax	1.000	2.000
3	Profit after tax	800	1.600

We respectfully submit to the General Shareholders' Meeting for consideration and approval!

On behalf of the Board of Directors.

CHAIRMAN

(Signed)

LE CHI LONG

Hanoi, April 2nd, 2025

PROPOSAL No. 04

V/v: Selection of the auditing firm for the 2025 financial statements

Dear General Meeting of Shareholders,

The Board of Directors respectfully submits to the 2025 Annual General Shareholders' Meeting for approval the list of proposed auditing firms and authorizes the Board of Directors to select one of the firms from the list below or any other licensed auditing firm operating in Vietnam that is suitable to audit the financial statements for the year 2025.

The list of proposed auditing firms includes:

1. BDO Auditing Co., Ltd.
2. AFC Vietnam Auditing Co., Ltd.
3. AASC Auditing Co., Ltd.
4. Deloitte Vietnam Co., Ltd.
5. KPMG Vietnam Co., Ltd.
6. PwC Vietnam Co., Ltd.
7. Ernst & Young Vietnam Co., Ltd.

And other auditing firms approved by the State Securities Commission to audit listed companies and are completely independent from the Company's management.

We respectfully submit to the General Shareholders' Meeting for consideration and approval!

On behalf of the Board of Directors.

CHAIRMAN

(Signed)

LE CHI LONG

Hanoi, April 2nd, 2025

PROPOSAL No. 05

V/v: Plan for the Board of Directors and the Supervisory Board for the year 2025

Dear General Meeting of Shareholders,

The Board of Directors respectfully submits to the General Shareholders' Meeting for approval the remuneration plan for the members of the Board of Directors and the Supervisory Board members for the 2025 fiscal year as follows:

- Chairman of the Board of Directors : 3,000,000 VND/month
- Board of Directors Member : 2,000,000 VND/month
- Head of the Supervisory Board : 1,500,000 VND/month
- Supervisory Board Member : 1,000,000 VND/month

We respectfully submit to the General Shareholders' Meeting for consideration and approval!

On behalf of the Board of Directors.

CHAIRMAN

(Signed)

LE CHI LONG

Hanoi, April 2nd, 2025

PROPOSAL No. 06

V/v: Electing members of the Board of Directors for the new term 2025 – 2029

Dear General Meeting of Shareholders,

Based on:

- The Enterprise Law 59/2020/QH14 dated June 17, 2020, and its guiding documents;
- The Charter of Vi Na Ta Ba Trading and Investment Joint Stock Company ("the Company");
- The term of the current Board of Directors (2021-2025) has expired in 2025.

In accordance with the provisions of the 2020 Enterprise Law and the Company's Charter, the Board of Directors respectfully submits to the 2025 Annual General Shareholders' Meeting for the election of members to the Board of Directors for the new term 2025-2029, with a total of 03 members (including 01 independent Board member).

We respectfully submit to the General Shareholders' Meeting for consideration and approval!

On behalf of the Board of Directors.

CHAIRMAN

(Signed)

LE CHI LONG

Hanoi, April 2nd, 2025

PROPOSAL No. 07

V/v: Electing members of the Supervisory Board for the new term 2025 – 2029

Dear General Meeting of Shareholders,

Based on:

- The Enterprise Law 59/2020/QH14 dated June 17, 2020, and its guiding documents;
- The Charter of Vi Na Ta Ba Trading and Investment Joint Stock Company ("the Company");
- The term of the current Supervisory Board (2023-2025) has expired in 2025.

In accordance with the provisions of the 2020 Enterprise Law and the Company's Charter, the Board of Directors respectfully submits to the 2025 Annual General Shareholders' Meeting for the election of members to the Supervisory Board for the new term 2025-2029, with a total of 03 members.

We respectfully submit to the General Shareholders' Meeting for consideration and approval!

On behalf of the Board of Directors.

CHAIRMAN

(Signed)

LE CHI LONG

Ha Noi, April 23, 2025

No: /2025/VNTB/NQ-ĐHĐCĐ

RESOLUTION

ANNUAL GENERAL SHAREHOLDERS' MEETING 2025

VI NA TA BA TRADING AND INVESTMENT JOINT STOCK COMPANY

- *The Law on Enterprises No. 59/2020/QH14 and related implementing guidelines;*
- *The Charter of Organization and Operation of Vi Na Ta Ba Trading and Investment Joint Stock Company ("the Company");*
- *Based on the Minutes of the 2025 Annual General Shareholders' Meeting of the Company on April 23, 2025.*

On April 23, 2025, the Annual General Shareholders' Meeting ("AGM") of the Company was held at: 8th Floor, 92 Võ Thị Sáu, Hai Bà Trưng, Hanoi, where the following resolution was passed:

RESOLUTION

1. REPORT OF THE BOARD OF DIRECTORS FOR 2024

The AGM approved the report of the Board of Directors for 2024, which was presented in the meeting materials.

2. REPORT OF THE SUPERVISORY BOARD FOR 2024

The AGM approved the report of the Supervisory Board for 2024, which was presented in the meeting materials.

3. AUDITED FINANCIAL REPORT FOR 2024

The AGM approved the audited financial report for 2024, which was audited by AFC Vietnam Auditing Co., Ltd. and published on the Company's website at: <http://www.vinainvest.com.vn/>

4. PROFIT DISTRIBUTION FOR 2024

The AGM approved the proposal not to distribute profits for the year 2024 due to the Company having accumulated losses and lacking available sources for distribution in accordance with current legal regulations.

5. BUSINESS PLAN FOR 2025

The AGM approved the business plan for 2025 with the following key targets:

Unit: Million VND

No	Targets	Parent Company's FSs	Consolidated FSs
1	Net revenue		
2	Profit before tax		
3	Profit after tax		

6. SELECTION OF THE AUDITING FIRM FOR THE 2025 FINANCIAL STATEMENTS

The AGM authorized the Board of Directors to select an independent auditing firm for the 2025 fiscal year from the following list, or another licensed auditing firm operating in Vietnam.

The list of proposed auditing firms includes:

1. BDO Auditing Co., Ltd.
2. AFC Vietnam Auditing Co., Ltd.
3. AASC Auditing Co., Ltd.
4. Deloitte Vietnam Co., Ltd.
5. KPMG Vietnam Co., Ltd.
6. PwC Vietnam Co., Ltd.
7. Ernst & Young Vietnam Co., Ltd.

And other auditing firms approved by the State Securities Commission to audit listed companies and are completely independent from the Company's management.

7. PLAN FOR THE BOARD OF DIRECTORS AND SUPERVISORY BOARD FOR 2025

The AGM approved the remuneration for the Board of Directors and the Supervisory Board for the year 2023 as follows:

- Chairman of the Board of Directors : 3,000,000 VND/month
- Board of Directors Member : 2,000,000 VND/month
- Head of the Supervisory Board : 1,500,000 VND/month
- Supervisory Board Member : 1,000,000 VND/month

8. RESULTS OF THE ELECTION OF BOARD OF DIRECTORS MEMBERS FOR THE NEW TERM 2025–2029

The AGM approved the list of 03 members of the Board of Directors (including 01 independent BOD member) for the new term 2025–2029, as follow:

Mr/Mrs :
ID numbers :

Mr/Mrs :
ID numbers :

Mr/Mrs : (Independent BOD member)
ID numbers :

9. RESULTS OF THE ELECTION OF SUPERVISORY BOARD MEMBERS FOR THE NEW TERM 2025–2029

The AGM approved the list of 03 members of the Supervisory Board for the new term 2025–2029, as follows:

Mr/Mrs :
ID numbers :

Mr/Mrs :
ID numbers :

Mr/Mrs :
ID numbers :

Recipients:

- *Shareholders;*
- *BOD, SB;*
- *Archive.*

**ON BEHALF OF ANNUAL GENERAL
SHAREHOLDERS' MEETING 2025
CHAIRPERSON**

DRAFT