

Hanoi, April 1st, 2026

## INVITATION TO ATTEND THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS

To: Valued Shareholder,

Shareholder Name: ...

Address: ...

Phone Number: ...

Shareholder Code: ...

ID/Business Registration Number: ...

The Board of Directors of VI NA TA BA Trading and Investment Joint Stock Company respectfully invites you to attend the 2026 Annual General Meeting of Shareholders with the following details:

1. **Time:** 8:00 AM, April 23, 2026.
2. **Venue:** 8th Floor, 92 Vo Thi Sau, Bach Mai Ward, Hanoi City.
3. **Meeting Agenda:** The detailed agenda and meeting documents are available on the Company's website at <http://vinainvest.com.vn>. Shareholders can access this website to review all related materials, which will be updated until the end of the meeting.
4. **Participants:** Shareholders who own shares of VI NA TA BA Trading and Investment JSC as listed in the shareholder registry as of **March 23, 2026**, provided by the Vietnam Securities Depository and Clearing Corporation, or legally authorized representatives of shareholders. Lien
5. **Registration for Attendance:** To facilitate the organization of the meeting, shareholders are kindly requested to confirm their attendance before 5:00 PM on April 17, 2026, via mail, phone, or email to the following address:

VI NA TA BA TRADING AND INVESTMENT JOINT STOCK COMPANY  
Address: No. 24, Alley 1, Lane 46, Pham Ngoc Thach Street, Kim Lien Ward, Hanoi City, Vietnam  
Phone: 0825528745  
Email: [vinainvest.info@gmail.com](mailto:vinainvest.info@gmail.com)

6. **Documents Required for Attendance:**

Shareholders or authorized representatives attending the meeting must present the following documents:

- (i) Original ID card/Citizen ID/Passport.
- (ii) Original Invitation Letter or confirmation via email/SMS.
- (iii) Original Power of Attorney (as per the Company's template, in case of authorized attendance).
- (iv) Photocopy of ID card/Citizen ID/Passport (or Business Registration Certificate) of the authorizing party (in case of authorized attendance).

We sincerely notify and invite you to attend.

**Recipients:**

- Valued Shareholders;
- Published on the Company's website;
- Archived in Company records;

Attachments: Power of Attorney (Company's template).

On behalf of the Board of Directors  
Chairman



LE CHI LONG



**SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**

..., day ... month ... year 2026

## **CONFIRMATION LETTER**

### **ATTENDANCE AT THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS VI NA TA BA TRADING AND INVESTMENT JOINT STOCK COMPANY**

To: The Organizing Committee of the 2026 Annual General Meeting of Shareholders

- **Shareholder's Name:** ...
- **ID/Passport/Citizen ID/Business Registration No.:** ...
- **Date of Issue:** ... **Place of Issue:** ...
- **Legal Representative (if the shareholder is an organization):** ...
- **Phone Number:** ...
- **Number of shares held as of March 23, 2026 (record date for the Annual General Meeting of Shareholders of VI NA TA BA Trading and Investment JSC):** ...

I/We confirm as follows:

- Will attend the 2026 Annual General Meeting of Shareholders in person.
- Authorize another person to attend the 2026 Annual General Meeting of Shareholders.
- Authorize one (01) of the members of the Board of Directors of VI NA TA BA Trading and Investment JSC to attend the 2026 Annual General Meeting of Shareholders.

I/We commit to exercising shareholder rights and fulfilling obligations in accordance with the law, the Charter of VI NA TA BA Trading and Investment JSC, and complying with the rules and regulations of the General Meeting.

**Sincerely,**

**SHAREHOLDER**  
(Sign and write full name/Stamp if applicable)

*This confirmation letter is solely for attendance registration purposes, helping the Organizing Committee prepare for the General Meeting efficiently. On the day of the General Meeting, shareholders or authorized representatives must present all required documents as specified in the invitation letter.*

SOCIALIST REPUBLIC OF VIETNAM

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**AUTHORIZATION LETTER  
TO ATTEND THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS  
VINATABA TRADING AND INVESTMENT JOINT STOCK COMPANY**



**1. AUTHORIZING PARTY**

- Shareholder Name: ..... Shareholder Code: .....
- ID/Passport/Citizen ID/Business Registration Certificate: .....
- Issued on: ..... Place of Issue: .....
- Permanent Address/Head Office: .....
- Current Number of Shares Owned as of **March 23, 2026**: ..... shares.  
(In words: ..... shares)
- Legal Representative (If the shareholder is an organization): .....
- ID/Passport/Citizen ID of the Legal Representative: .....
- Issued on: ..... Place of Issue: .....

**2. AUTHORIZED PARTY**

**2.1. If an individual shareholder/organization authorizes one individual to attend the meeting**

- Authorized Individual's Name: .....
- ID/Passport/Citizen ID: ..... Issued on: ..... Place of Issue: .....
- Phone Number: ..... Contact Address: .....

**2.2. If an organization authorizes multiple representatives**

No.	Name of Authorized Representative	ID/Passport/Citizen ID – Issue Date, Place of Issue	Number of Shares Authorized (In numbers & words)	Signature of Authorizing Party
1				
2				
3				

**2.3. If an individual shareholder/organization authorizes one (01) of the following Board Members of VINATABA Trading and Investment JSC (tick the appropriate box)**

- Mr Lê Chí Long - Chairman of the Board of Directors
- Mr Vũ Ngọc Lâm - Independent member of the Board of Directors
- Mrs Lê Thị Hạnh - Member of the Board of Directors



**3. SCOPE OF AUTHORIZATION**

**3.1. Number of Shares Authorized:** ..... shares. In words: ..... Shares

**3.2. Scope of Authorization:**

- The authorized party shall attend the 2026 Annual General Meeting of Shareholders of VINATABA Trading and Investment Joint Stock Company and exercise all rights and obligations of a shareholder at the meeting concerning the authorized shares..
- The authorized party is only permitted to perform tasks within the scope of authorization and may not delegate authority to a third party. An individual shareholder may only authorize one (01) person, while an organization holding at least 10% of the total voting shares may authorize up to three (03) people..

**4. COMMITMENT OF THE PARTIES**

- We take full responsibility for this authorization and commit to strictly complying with the current laws, the Company's Charter, and the regulations of the General Meeting Organizing Committee..
- The authorized party must present the original ID/Passport/Citizen ID before attending the meeting. This authorization letter is only valid when accompanied by: The original invitation letter to the 2026 Annual General Meeting of Shareholders (or email, SMS notification); A photocopy of the ID/Passport/Citizen ID (or Business Registration Certificate) of the authorizing party, verified against the original ID/Passport/Citizen ID of the authorized party.

This authorization letter is effective from the date of signing until the conclusion of the 2026 Annual General Meeting of Shareholders of VINATABA Trading and Investment Joint Stock Company.

....., Date ..... Month ..... Year 2026

**AUTHORIZING PARTY**

**AUTHORIZED PARTY**



VN TA BA TRADING AND INVESTMENT JOINT STOCK COMPANY

**AGENDA OF THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

**Expected Time** : 08:00 – 10:45, April 23, 2026

**Place** : 8th Floor, 92 Vo Thi Sau, Bach Mai Ward, Hanoi City

No.	Content	Estimated Time
<b>I.</b>	<b>Meeting Procedures</b>	
1	Guest reception and shareholder registration	08:00 – 08:30
2	Verification of shareholder eligibility	08:30 – 08:40
3	Opening of the General Meeting; Introduction of delegates and guests	08:40 – 08:45
4	Approval of the General Meeting regulations	08:45 – 08:50
5	Introduction of the Presidium, Secretariat, and Voting Committee	08:50– 08:55
6	Approval of the agenda for the 2026 Annual General Meeting of Shareholders	08:55– 09:00
<b>II.</b>	<b>Presentation of Meeting Agenda Items</b>	
1	<ul style="list-style-type: none"> <li>- Report of the Board of Directors (BOD) for 2025</li> <li>- Report of the Supervisory Board (SB) for 2025</li> <li>- Proposal No. 01: Audited financial statements for 2025</li> <li>- Proposal No. 02: Profit distribution for 2025</li> <li>- Proposal No. 03: Business plan for 2026</li> <li>- Proposal No. 04: Selection of an auditing firm for the 2026 financial statements</li> <li>- Proposal No. 05: Remuneration plan for BOD and SB in 2026</li> </ul>	09:00– 09:30
<b>III.</b>	<b>Discussion and Voting</b>	
1	Discussion of agenda items	09:30 – 10:00
2	Voting Committee instructions for voting	10:00 – 10:10
3	Break	10:10 – 10:20
4	Announcement of voting results for agenda items	10:20 – 10:30
<b>IV.</b>	<b>Closing of the Meeting</b>	
1	Approval of the Meeting Minutes and Resolutions	10:30 – 10:40
2	Adjournment	10:40 - 10:45

Ha Noi, April 1st, 2026



## REGULATIONS ON ORGANIZING

### THE GENERAL MEETING OF SHAREHOLDERS 2026

#### VINATABA TRADING AND INVESTMENT JOINT STOCK COMPANY

Base:

- *Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on 17/06/2020; other relevant legal documents;*
- *Charter of Vi Na Ta Ba Trading and Investment Joint Stock Company.*

## CHAPTER 1

### GENERAL PROVISIONS

#### Article 1. Purpose and Scope

- 1.1 This Regulation applies to the organization of the 2026 Annual General Meeting of Shareholders (the "**General Meeting of Shareholders** ") of Vi Na Ta Ba Trading and Investment Joint Stock Company (the "**Company**").
- 1.2 This Regulation specifies the rights and obligations of shareholders and authorized representatives of shareholders (also referred to as "**Delegates**") and the parties entitled to participate in the General Meeting of Shareholders, the conditions and methods of conducting the General Meeting of Shareholders, the method of voting to approve the contents under the jurisdiction of the General Meeting of Shareholders.

#### Article 2. Principles of Organization

Shareholders, authorized representatives of shareholders and parties entitled to participate in the General Meeting of Shareholders are responsible for complying with the provisions of this Regulation.

## CHAPTER II

### RIGHTS AND OBLIGATIONS OF SHAREHOLDERS

#### Article 3. Rights of Shareholders

- 3.1 Conditions for attending the General Meeting of Shareholders:  
Being a shareholder named in the list of closing shareholders as of **23/03/2026** of Vi Na Ta Ba Trading and Investment Joint Stock Company or a valid authorized person of shareholders.
- 3.2 Rights of eligible shareholders when attending the General Meeting of Shareholders:
  - (a) All shareholders of the Company have the right to attend, discuss and vote on matters within the authority of the General Meeting of Shareholders according to the Agenda of the General Meeting of Shareholders approved in accordance with the provisions of law and the Company's Charter..

- (b) In case of being unable to attend the General Meeting of Shareholders, shareholders may authorize another person to attend and vote on matters within their authority. In case the shareholder is an organization with more than one representative appointed, the number of shares authorized for each representative must be specifically determined. This authorization must be made in writing according to the form of Authorization attached to the Invitation to the General Meeting of Shareholders of the Company.
- (c) After registering to attend the General Meeting of Shareholders with the Shareholders' Qualification Examination Board, each shareholder or authorized representative of the shareholder shall receive Voting Cards and Voting Ballots.
- (d) Shareholders and authorized representatives who arrive after the meeting has opened have the right to register to attend the meeting immediately and then have the right to participate and vote at the General Meeting immediately after registration. The Chairman is not responsible for stopping the General Meeting to allow late shareholders to register and the validity of the contents voted on previously shall not be affected.

3.3 Obligations of shareholders when attending the General Meeting of Shareholders:

- (a) Shareholders or authorized representatives of shareholders attending the General Meeting of Shareholders must bring the original ID card/CCCD or Passport; the original Invitation Letter; a photocopy of the ID card/Passport/CCCD/Business Registration Certificate of the authorized shareholder, the original Power of Attorney with the Company's (red) seal (in case the attendee receives authorization from a shareholder) to present to the Shareholders' Qualification Examination Board when registering to attend the General Meeting of Shareholders and must complete the registration procedures for attending the General Meeting as prescribed.
- (b) Comply with the provisions of this Regulation.
- (c) Strictly comply with the regulations at the General Meeting of Shareholders and respect the results of the work at the General Meeting of Shareholders
- (d) Shareholders attending the General Meeting of Shareholders must dress politely and formally.
- (e) Behave in a civilized and polite manner, do not cause disorder, and do not smoke in the meeting room of the General Meeting of Shareholders. The use of mobile phones must ensure that it does not affect the progress of the General Meeting of Shareholders and surrounding attendees.
- (f) Do not film, take photos or record without the consent of the Chairman during the Congress, except for filming, taking photos or recording by the Organizing Committee to serve the organization of the Congress.
- (g) Do not disseminate information in any form until the meeting is concluded, unless permitted by the Chairman of the Meeting
- (h) When speak or discuss at the General Meeting, shareholders/shareholder representatives must comply with the direction of the Chairman of the General Meeting. The content of the speech

must be brief and concise, avoiding duplication, focusing on the key content that needs to be discussed in accordance with the agenda content approved by the General Meeting

- (i) Shareholders/authorized representatives of shareholders when entering the meeting room of the General Meeting of Shareholders must sit in the correct position or area as prescribed by the Organizing Committee of the General Meeting of Shareholders, and comply with the direction of the Chairman and the Organizing Committee of the General Meeting of Shareholders.
- (j) Comply with the direction of the Chairman, the Presidium and the Organizing Committee of the Congress, and do not obstruct, disrupt or cause disorder to the Congress
- (k) Congress attendees shall sit in appropriate positions as directed by the Organizing Committee.

**Article 4. Rights and obligations of the Chairman and the Presidium**

4.1 The Chairman of the Board of Directors chairs the General Meeting. In case the Chairman of the Board of Directors is absent or temporarily unable to work, the remaining members of the Board of Directors shall elect one of them to chair the General Meeting. The Presidium of the General Meeting shall be the members of the Board of Directors

The Presidium of the Congress is the members of the Board of Directors.

4.2 The Chairman of the Congress has the following functions and duties:

- (a) Control of the General Meeting of Shareholders.
- (b) Guide the guests, delegates and the General Meeting of Shareholders to discuss.
- (c) Conclude the issues discussed at the General Meeting, and manage through the minutes and resolutions of the General Meeting.
- (d) Respond to or request members of the Presidium, the Company's Board of Directors, other personnel in the Company and the Company's consulting unit to respond to shareholders' questions related to issues discussed at the General Meeting of Shareholders.
- (e) Resolve any and all issues arising (if any) during the General Meeting of Shareholders.
- (f) Without consulting the General Meeting of Shareholders, the Chairman may at any time postpone the General Meeting of Shareholders to another time (in accordance with the provisions of the 2020 Enterprise Law, other relevant legal documents and the Company Charter) and at another location decided by the Chairman if he finds that:
  - ✓ The meeting venue does not have enough convenient seating for all shareholders attending the meeting;
  - ✓ Some attendees obstruct or disrupt the meeting, potentially preventing the meeting from being conducted fairly and legally;
  - ✓ The media at the meeting venue does not ensure that shareholders attending the meeting can participate, discuss and vote.

- (g) The Chairman's decision on the order, procedures or events arising outside the Agenda shall be final.
- (h) The Chairman has the right to take necessary and reasonable measures to conduct the meeting in an orderly manner, in accordance with the approved agenda.
- (i) Other powers and duties as prescribed in the Company Charter.

**Article 5. Rights and obligations of the Congress Secretariat, other support departments and guests**

- 5.1 The Secretariat is appointed by the Congress Chairman to perform support tasks as assigned by the Presidium. The Secretariat has the following duties:
- (a) Record fully and honestly all the content of the General Meeting and the issues approved by the shareholders/shareholder representatives at the General Meeting.
  - (b) Prepare the Draft Minutes and Draft Resolutions of the General Meeting.
  - (c) Receive and forward to the Presidium the questionnaires/registration forms for expressing opinions of shareholders/shareholder representatives; receive letters and documents related to the General Meeting.
  - (d) Collect, preserve and send to the Presidium the opinion forms of shareholders/shareholder representatives at the General Meeting.
  - (e) Other tasks assigned by the Chairman.
- 5.2 Other support departments and guests: the participation of other support departments and guests is decided by the Chairman of the Board of Directors if necessary.

**Article 6. Rights and obligations of the Shareholder Qualification Inspection Committee**

The Shareholder Qualification Inspection Committee consists of 03 (three) members nominated by the Company and introduced to the General Meeting of Shareholders, with the following functions and duties:

- (a) Check the qualifications of shareholders or authorized representatives attending the General Meeting of Shareholders to meet the conditions for attending the General Meeting of Shareholders in accordance with the provisions of this Charter.
- (b) Issue to shareholders or authorized representatives of shareholders attending the General Meeting of Shareholders: Voting cards, Voting forms and other meeting documents.
- (c) Report to the General Meeting of Shareholders on the results of checking the qualifications of shareholders attending the General Meeting of Shareholders.
- (d) Answer questions or detect issues that need to be considered regarding the qualifications of shareholders;
- (e) Review compliance with the conditions for holding the General Meeting of Shareholders in accordance with the Law on Enterprises and the Company's Charter;

- (f) In case a person attending the meeting does not have full qualifications to attend the General Meeting, the Shareholders' Qualification Examination Committee has the right to refuse that person's attendance at the meeting, refuse to issue a Voting Card, Voting Ballot and distribute documents of the General Meeting

**Article 7. Rights and obligations of the Ballot Counting Committee**

- 7.1 The Ballot Counting Committee consists of 03 (three) members, including 01 (one) Head of the Committee and 02 (two) members voted and approved by the General Meeting of Shareholders upon the proposal of the Chairman. The counting of votes, preparation of Minutes and announcement of voting results must be conducted by the Ballot Counting Committee on the principle of honesty and accuracy and the Committee must be responsible for such results.
- 7.2 The Counting Committee is responsible for:
- (a) Introduce/instructions on the use of Voting Forms and Voting Cards.
  - (b) Collect/count Voting Forms and Voting Cards when the General Meeting of Shareholders votes.
  - (c) Check and supervise the voting of shareholders and shareholder representatives.
  - (d) Conduct vote counting and prepare minutes of vote counting.
  - (e) Report or transfer to the Chairman to announce the vote counting results to the General Meeting of Shareholders.

**CHAPTER III**

**CONDUCTING THE GENERAL MEETING OF SHAREHOLDERS AND VOTING ON ISSUES AT THE GENERAL MEETING**

**Article 8. Conditions for holding a meeting of the General Meeting of Shareholders**

The General Meeting of Shareholders is held when the number of shareholders attending the meeting represents more than 50% of the total number of shares with voting rights according to the list of shareholders established at the time of closing the list of shareholders to exercise the right to attend the General Meeting of Shareholders.

**Article 9. Procedures for conducting the General Meeting of Shareholders**

The General Meeting of Shareholders will discuss and approve the contents stated in the Agenda in turn. Voting to approve each content in the General Meeting will be carried out in accordance with the Voting Rules.

**Article 10. Voting to approve issues at the Congress**

**10.1. Voting**

Voting at the Congress is conducted through two methods: (i) raising the Voting Card; (ii) collecting the Voting Card. Some terms used in the Voting Card and Voting Ballot are understood and explained as follows:

- *“Name of shareholder attending the meeting”*: is understood as the shareholder/representative of the shareholder;
- *“Number of shares with voting rights”*: includes the number of shares owned by the Delegate and/or authorized by one or more other shareholders;
- *“No opinion”*: is understood as the Delegate having no opinion on the voting content at the General Meeting agenda as prescribed in Clause 5, Article 142 of the Law on Enterprises.

#### 10.1.1. Voting by raising Voting Card

##### a. Voting contents by raising Voting Cards

- Approval of the Ballot Counting Committee;
- Approval of the General Meeting Agenda;
- Approval of the General Meeting Regulations;
- Approval of the Minutes of the General Meeting of Shareholders;
- Approval of the Resolution of the General Meeting of Shareholders;
- Approval of other matters within the authority of the General Meeting in case of not using the Voting Form (if any).

##### b. Voting method

- Each shareholder/shareholder representative attending the General Meeting will be given a Voting Card (**pink**) to vote on the contents in Article 10.1.1.a above. The Voting Card clearly states the name of the shareholder/shareholder representative, the number of shares with voting rights, the shareholder code/meeting code (if any) and is stamped with the Company's red seal.
- Shareholders/shareholder representatives vote by raising their Voting Cards (Agree/Disagree/No opinion) for each issue. For issues voted by raising Voting Cards, shareholders/shareholder representatives raise their Voting Cards when asked by the Chairman. Under the direction of the Chairman, shareholders/shareholder representatives who agree will raise their Voting Cards first, then shareholders/shareholder representatives who disagree or have no opinion will raise their Voting Cards in turn.
- Cases where voting by Voting Card of shareholders/shareholders' representatives is considered invalid:
  - + The shareholder/shareholder's representative does not raise the Voting Card in all three votes of Agree, Disagree or No opinion on an issue.
  - + The shareholder/shareholder's representative raises the Voting Card more than one (01) time when voting on an issue.
- The Ballot Counting Committee monitors, records the voting results and reports to the Congress.

2099  
GTY  
HÂN  
GM  
UTL  
TAB  
-TPV

**10.1.2. Voting by collecting voting ballots**

**a. Voting contents by collecting voting ballots**

- Report of the Board of Directors (“BOD”) in 2025;
- Report of the Supervisory Board (“SB”) in 2025;
- Proposal No. 01: Audited financial statements for 2025
- Proposal No. 02: Profit distribution for 2025
- Proposal No. 03: Business plan for 2026
- Proposal No. 04: Selection of an auditing firm for the 2026 financial statements
- Proposal No. 05: Remuneration plan for BOD and SB in 2026

**b. Voting method**

- Each shareholder/shareholder representative is issued 01 (one) Voting Form (**blue**), clearly stating the name of the shareholder/shareholder representative, number of shares with voting rights, shareholder code, voting contents and stamped with the Company's seal. Each voting content on the Voting Form has 3 boxes for the shareholder/shareholder representative to choose voting opinions including:
  - + Agree voting box
  - + Disagree voting box
  - + No opinion voting box
- When voting on each content, shareholders/shareholder representatives attending the meeting express their voting opinions (Agree or Disagree or No opinion) by marking (x) or (v) in 01 of 03 voting boxes, signing and clearly stating their full name on the Voting Form to submit to the Vote Counting Committee.
- Invalid voting content is the content that the shareholder/shareholder's representative does not mark any voting box or marks more than one voting box for the same voting content. If a valid voting ballot has one or more invalid voting contents, the remaining valid contents will still be counted in the voting results for that valid content.
- Voting ballots are invalid in the following cases:
  - + The voting ballot does not follow the form issued by the Organizing Committee of the General Meeting and does not have the Company's seal;
  - + The voting ballot is torn, damaged or has any other symbols added;
  - + The voting ballot is not signed by the shareholder/representative of the shareholder attending the meeting and the full name is not clearly stated;
  - + The voting ballot is crossed out or corrected;
  - + The voting ballot contains all invalid voting contents.

- The submission of voting ballots is carried out at the command of the Chairman of the Meeting.
- In case the shareholder/shareholder's representative requests to exchange the ballot due to being torn, damaged, or accidentally writing additional symbols on the ballot ("damaged ballot"), if the shareholder/shareholder's representative has not yet put the ballot in the ballot box and the voting period has not expired, they have the right to directly meet the Ballot Counting Committee to return the damaged ballot in exchange for a new ballot to ensure the rights of the shareholder. The Ballot Counting Committee collects the damaged ballots and sends them back to the Chairman of the General Meeting
- The Ballot Counting Committee is responsible for collecting voting ballots, counting voting ballots, making minutes of the voting results and reporting to the Congress. Any complaints about the voting results will be considered and resolved by the Ballot Counting Committee immediately at the Congress

**Article 11. Discussion of meeting content and answering questions**

After the reports and presentations are completed, the Chairman of the Shareholders' Meeting will preside over the discussion session, receive shareholders' opinions and answer questions according to the following principles and methods

- 11.1 Shareholders attending the General Meeting of Shareholders register their speeches with the Presidium through the General Meeting Secretariat. After being permitted to speak by the Chairman, shareholders should speak briefly and avoid duplication. The Chairman has the right to stop the shareholders' speeches if he finds that the proposed issues and discussions overlap and are not related to the content of the Meeting Agenda.
- 11.2 The Chairman only answers directly to questions that are central and related to the contents of the meeting agenda.
- 11.3 In case the discussion exceeds the time limit of the General Meeting of Shareholders, unanswered questions at the General Meeting will be collected by the Secretary and the Presidium may answer in another form in accordance with the provisions of the Company's Charter and the provisions of law.

**Article 12. Approval of decisions of the General Meeting of Shareholders**

The decisions of the General Meeting of Shareholders on issues presented at the General Meeting are approved according to the ratio specified in the Company's Charter.

**Article 13. Minutes of the General Meeting of Shareholders**

The contents of the General Meeting of Shareholders are recorded by the Secretary of the General Meeting and made into the Minutes of the General Meeting. The Minutes of the General Meeting of Shareholders are read and approved before the closing of the General Meeting of Shareholders and are kept in the Company's Minutes Book.

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**CHAPTER IV**

**OTHER PROVISIONS**

**Article 14. Unsuccessful organization of General Meeting of Shareholders**

- 14.1 In case the first General Meeting of Shareholders does not meet the conditions for holding the meeting as prescribed in Article 8 of this Charter, the convening of the second General Meeting of Shareholders must be carried out within 30 (thirty) days from the date of the first General Meeting of Shareholders scheduled to open. The second General Meeting of Shareholders shall be held when the number of shareholders and authorized representatives attending the meeting represents at least 33% of the total number of shares with voting rights.
- 14.2 In case the second General Meeting of Shareholders does not meet the conditions for holding the meeting as prescribed in Clause 14.1 of this Article, the convening of the third General Meeting of Shareholders may be carried out within 20 (twenty) days from the date of the second General Meeting of Shareholders scheduled to open. In this case, the General Meeting of Shareholders shall be held regardless of the number of shareholders or authorized representatives attending the meeting.

**CHAPTER V**

**EFFECTIVENESS**

**Article 15. Entry into force**

- 15.1. Any individual who violates this Regulation will be invited to leave the General Meeting.
- 15.2. This Regulation takes effect immediately after being approved by the General Meeting of Shareholders.

**On behalf of the Board of Directors**

**CHAIRMAN**



The stamp is circular and red. It contains the text: 'M.S.D.N: 0305029000', 'CÔNG TY CỔ PHẦN THƯƠNG MẠI VÀ ĐẦU TƯ VINATABA', and 'Đ. ĐÔNG ĐÀ - T. PHẠNG LỘ'. A signature is written over the stamp.

**LE CHI LONG**



## VOTING CARD

### SHAREHOLDER CODE

# VTJ01

NAME OF SHAREHOLDERS ATTENDING THE MEETING: NGUYỄN VĂN A

- Number of shares owned : 0
- Number of authorized shares : 100.000
- Number of received for authorization shares : 0

### NUMBER OF VOTING SHARES

# 100.000

**ANNUAL GENERAL MEETING OF SHAREHOLDERS 2026**  
**VI NA TA BA TRADING AND INVESTMENT JOINT STOCK COMPANY**

Date 23 Month 04 Year 2026

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## VOTING BALLOT

**Shareholder's name/Authorized person:**

**Shareholder ID:**

**Number of shares with voting rights:**

*To exercise voting rights, please mark (X or ✓) one of the three options for each item below::*

Voting content	AGREE	DISAGREE	NO OPINION
Report of the Board of Directors (BOD) for 2025			
Report of the Supervisory Board (SB) for 2025			
Proposal No. 01: Audited financial statements for 2025			
Proposal No. 02: Profit distribution for 2025			
Proposal No. 03: Business plan for 2026			
Proposal No. 04: Selection of an auditing firm for the 2026 financial statements			
Proposal No. 05: Remuneration plan for BOD and SB in 2026			

**Shareholder/Authorized person**

(Signature, full name)

Ha Noi, April 01, 2026

**REPORT OF THE BOARD OF DIRECTORS  
ON THE PERFORMANCE RESULTS FOR THE YEAR 2025**

*(Presented to the 2026 Annual General Meeting of Shareholders)*

The Board of Directors ("BOD") of Vi Na Ta Ba Trading and Investment Joint Stock Company ("the Company") would like to report to the General Meeting of Shareholders on the results of the BOD's activities in 2025, with the following contents:

**I. REPORT ON THE BOARD OF DIRECTORS' ACTIVITIES IN 2024**

**1. BOARD OF DIRECTORS STRUCTURE**

The Board of Directors in 2025 consists of the following members:

No.	Name	Position
1	Mr Le Chi Long	Chairman of BOD
2	Mr Vu Ngoc Lan	Member of BOD – independent member
3	Mrs Le Thi Hanh	Member of BOD

The actual remuneration paid to the Board of Directors and the Board of Supervisors in 2025 is as follows:

- The remuneration paid to the BOD : 84.000.000 VND/ YEAR
- The remuneration paid to the SB : 50.000.000 VND/ YEAR

**2. BOARD OF DIRECTORS' ACTIVITIES**

In accordance with the resolutions of the Annual General Meeting of Shareholders ("AGM") in 2025, the Board of Directors ("BOD") and each member of the BOD have carried out their governance activities in accordance with the functions, powers, and duties set out by the law and the Company's Charter.

- The main activities of the Board of Directors in 2025 focused on the following:
  - Approving the business plan for 2025 to present to the General Meeting of Shareholders;
  - Approving the proposals at the Annual General Meeting of Shareholders 2025;
  - Monitoring the implementation of the business plan for 2025;
  - Monitoring investment activities in subsidiaries and affiliates, and the consolidation of the company's financial statements on a quarterly, semi-annual, and annual basis;
  - Focusing on building a high-quality workforce, improving corporate governance, internal control activities, and risk management;
  - Approving transactions and content within the authority of the BOD.
- All activities of the Board of Directors were carefully considered and carried out in compliance with the Enterprise Law, the Securities Law, and other applicable regulations, as well as the Company's Charter. These activities ensured objectivity, transparency, and





Ha Noi, April 1st, 2026

**REPORT OF THE SUPERVISORY BOARD  
ON THE IMPLEMENTATION OF TASKS IN 2025**

*(Presented to the 2025 Annual General Meeting of Shareholders)*

The Supervisory Board ("SB") of Vi Na Ta Ba Trading and Investment Joint Stock Company ("the Company") would like to report to the General Meeting of Shareholders on the results of the SB's activities in 2025, with the following contents:

**I. OPERATIONS IN 2025**

The Supervisory Board of Vi Na Ta Ba Trading and Investment Joint Stock Company in 2025 consists of 03 members:

No	Name	Position
1	Mrs Nguyễn Thị Phương	Head of the SB
2	Mr Quảng Thanh Bình	Member of SB
3	Mrs Nguyễn Minh Anh	Member of SB

In 2025, the Supervisory Board conducted supervision over the compliance with regulations in the management and operation of the Company's production and business activities in key areas, including operational control and financial control.

During the year, the Supervisory Board held two regular meetings to discuss the semi-annual financial report and the annual financial report of the Company, as well as to implement the next quarter's operational plan.

Regarding the Supervisory Board's remuneration: In 2025, the total remuneration paid to the Supervisory Board for the entire year was 50 million VND. Other activities of the Supervisory Board were typically associated with the Company's overall business activities, so no separate costs were incurred for the Supervisory Board

**II. REPORT ON THE RESULTS OF THE SUPERVISORY BOARD'S ACTIVITIES**

In accordance with the resolution of the Annual General Meeting of Shareholders in 2025, the Supervisory Board and each of its members have carried out their duties of control and supervision in compliance with the law and the Company's Charter:

**1. RESULTS OF FINANCIAL STATEMENT ASSESSMENT FOR 2025**

- The Company's fiscal year starts from January 1, 2025, and ends on December 31, 2025. The Company has prepared and disclosed periodic financial statements in compliance with the Securities Law and applicable legal regulations.
- The semi-annual and annual financial statements for 2025 were reviewed and audited by VietValues Auditing and Consulting Company Limited, an independent audit firm approved by the State Securities Commission to audit listed companies.



- Based on the audited 2025 financial statements, the Supervisory Board evaluates that the report accurately and reasonably reflects the financial status and operating results of the Company for 2025. It complies with accounting standards, the Vietnamese accounting system, and other regulations on financial management from the Company and the State.

Key figures presented in the consolidated financial statements for 2025 are as follows:

**Business Results:**

Net revenue	:	8,942 million VND
Profit before tax	:	29 million VND
Profit after tax	:	149 million VND

**Company's Assets:**

Short-term assets	:	1,628 million VND
Long-term assets	:	103,477 million VND
Total assets	:	105,106 million VND
Total liabilities (short-term & long-term)	:	7,876 million VND

**2. RESULTS OF MONITORING COMPLIANCE WITH ACCOUNTING REGULATIONS AND FINANCIAL MANAGEMENT**

In 2025, the implementation of accounting regulations and financial management at the company was carried out effectively, specifically: strict control over the use of capital and a focus on management accounting. The Company's Board of Directors regularly reports on the business operations during the Board of Directors meetings. Additionally, the review and improvement of procedures and regulations were continuously carried out.

**3. RESULTS OF MONITORING THE ACTIVITIES OF THE BOARD OF DIRECTORS**

In 2025, the Board of Directors of Vi Na Ta Ba Trading and Investment Joint Stock Company performed its functions and duties in directing and managing the company in line with its authority. The Board of Directors held regular and extraordinary meetings, including collecting written opinions, to issue Resolutions/Decisions on issues within the Board's authority as stipulated by the Company's Charter. The meetings of the Board of Directors were convened and conducted in compliance with the provisions of the Enterprise Law, the Company Charter, and internal regulations. The Resolutions/Decisions of the Board of Directors were closely aligned with the company's actual operational situation.

The Supervisory Board agrees with the report of the Board of Directors presented at the 2026 Annual General Meeting of Shareholders.

**4. RESULTS OF MONITORING THE ACTIVITIES OF THE BOARD OF DIRECTORS**

- The Company's Board of Directors directly managed the business operations according to the functions and duties specified in the Charter, based on the Resolutions of the General Meeting of Shareholders and the Board of Directors, as well as the actual business operations of the Company.



- In 2025, the Supervisory Board did not observe any abnormal signs in the management and operation of the Company by the Board of Directors.

**5. EVALUATION OF COORDINATION BETWEEN THE SUPERVISORY BOARD, THE BOARD OF DIRECTORS, AND THE MANAGEMENT BOARD**

- In 2025, the Supervisory Board received close cooperation from the Board of Directors, the Management Board, and other departments in the Company to fulfill the duties and powers of the Supervisory Board.

**III. THE SUPERVISORY BOARD'S ACTIVITY PLAN FOR 2026**

In 2026, the Supervisory Board will continue to improve its operational methods, enhance inspection and supervision of the Company's business operations and management activities, focusing on monitoring the activities of the Board of Directors and the Management Board, as follows:

- Inspecting and monitoring compliance with current legal regulations, the Resolutions of the General Meeting of Shareholders, the Resolutions of the Board of Directors, and the Company's Charter;
- Monitoring compliance with financial reporting, management reporting at the Company's subsidiaries;
- Monitoring compliance with information disclosure requirements according to current legal regulations;
- Evaluating the coordination between the Board of Directors, the Management Board, and the Supervisory Board in management activities;
- Researching and improving the effectiveness of the Supervisory Board's activities, focusing on risk management, and identifying key and potential risk factors to enable the Company to timely study and implement preventive measures;
- Currently, the Company's assets are primarily financial investments; therefore, the Supervisory Board recommends that the Board of Directors establish a reasonable investment policy that ensures capital preservation while generating returns for the existing capital to enhance shareholder benefits.

This is the full content of the Supervisory Board's report on the performance of its duties in 2025.

We respectfully submit it to the General Meeting of Shareholders for consideration and approval!

**ON BEHALF OF SUPERVISORY BOARD**  
**Head of the SB**



**NGUYEN THI PHUONG**

**CÔNG TY CỔ PHẦN THƯƠNG MẠI VÀ ĐẦU TƯ VI NA TA BA**

Địa chỉ: SN 24, Ngách 1, Ngõ 46, Phạm Ngọc Thạch, P. Kim Liên, TP. Hà Nội, Việt Nam

Hanoi, April 1st, 2026

**PROPOSAL No. 01**

**V/v: Through the audited financial report for the year 2025.**

**Dear General Meeting of Shareholders,**

The Board of Directors respectfully presents to the General Shareholders' Meeting for approval the audited financial report for the year 2025 (including the Parent Company's financial statement and the consolidated financial statement) of Vi Na Ta Ba Trading and Investment Joint Stock Company, which has been audited by VietValues Auditing and Consulting Co., Ltd.

The 2025 financial report has been disclosed in accordance with regulations and is also published on the Company's website <http://www.vinainvest.com.vn>, including:

1. Auditor's report;
2. Balance sheet as of December 31st, 2025;
3. Income statement for the year 2025;
4. Cash flow statement for the year 2025;
5. Notes to the financial statements.

**Some key indicators in the audited financial statements of the Parent Company and the Consolidated Financial Statements for the year 2025 are as follows**

*Unit: Million VND*

No	Parent Company's FSs	Actual performance in 2025	Actual performance in 2024	% Increase/(Decrease)
1	Net revenue	8.942	0	
2	Profit before tax	84	175	(52%)
3	Profit after tax	84	175	(52%)

No	Consolidated FSs	Actual performance in 2025	Actual performance in 2024	% Increase/(Decrease)
1	Net revenue	8.942	0	
2	Profit before tax	29	156	(81%)
3	Profit after tax	149	324	(54%)

We respectfully submit to the General Shareholders' Meeting for consideration and approval!

**On behalf of the Board of Directors.  
CHAIRMAN**



**LE CHI LONG**

**CÔNG TY CỔ PHẦN THƯƠNG MẠI VÀ ĐẦU TƯ VI NA TA BA**

Địa chỉ: SN 24, Ngách 1, Ngõ 46, Phạm Ngọc Thạch, P. Kim Liên, TP. Hà Nội, Việt Nam

Hanoi, April 1st, 2026

**PROPOSAL No. 02**

**Profit Distribution for the Year 2025**

**Dear General Meeting of Shareholders,**

Based on the business results for the year 2025 and the audited consolidated financial report for 2025, the Board of Directors respectfully submits to the General Shareholders' Meeting the proposal for the distribution of profits for the year 2025 as follows:

*Unit: Million VND*

<b>Content</b>	<b>Number</b>
The accumulated undistributed profit after tax as of 2024 (1)	(17.891)
Undistributed profit after tax for the year 2025 (2)	149
<b>The accumulated undistributed profit after tax as of 2025 (3) = (1) + (2)</b>	<b>(17.742)</b>

*(The figures in the audited consolidated financial report for the year 2025)*

Therefore, the undistributed accumulated profit as of 2025 is negative 17,7 billion VND. The Board of Directors respectfully submits to the General Shareholders' Meeting for approval the proposal not to distribute profits for the year 2025, as the Company has accumulated losses and does not have any available distribution sources in accordance with current legal regulations.

We respectfully submit to the General Shareholders' Meeting for consideration and approval!

**On behalf of the Board of Directors.**



**LE CHI LONG**

**CÔNG TY CỔ PHẦN THƯƠNG MẠI VÀ ĐẦU TƯ VI NA TA BA**

**Địa chỉ:** SN 24, Ngách 1, Ngõ 46, Phạm Ngọc Thạch, P. Kim Liên, TP. Hà Nội, Việt Nam

*Hanoi, April 1st, 2026*

**PROPOSAL No. 03**

**V/v: Business Plan for the Year 2026**

**Dear General Meeting of Shareholders,**

The Board of Directors respectfully submits to the General Shareholders' Meeting for approval the business plan for the year 2026 with the following key targets:

*Unit: Million VND*

No	Targets	Parent Company's FSs	Consolidated FSs
1	Net revenue	12.000	16.000
2	Profit before tax	1.000	2.000
3	Profit after tax	800	1.600

We respectfully submit to the General Shareholders' Meeting for consideration and approval!

**On behalf of the Board of Directors.**



**LE CHI LONG**

**CÔNG TY CỔ PHẦN THƯƠNG MẠI VÀ ĐẦU TƯ VI NA TA BA**

**Địa chỉ:** SN 24, Ngách 1, Ngõ 46, Phạm Ngọc Thạch, P. Kim Liên, TP. Hà Nội, Việt Nam

*Hanoi, April 1st, 2026*

**PROPOSAL No. 04**

**V/v: Selection of the auditing firm for the 2026 financial statements**

**Dear General Meeting of Shareholders,**

The Board of Directors respectfully submits to the 2026 Annual General Shareholders' Meeting for approval the list of proposed auditing firms and authorizes the Board of Directors to select one of the firms from the list below or any other licensed auditing firm operating in Vietnam that is suitable to audit the financial statements for the year 2026.

The list of proposed auditing firms includes:

1. Auditing and Consulting Company Limited.
2. AFC Vietnam Auditing Co., Ltd.
3. AASC Auditing Co., Ltd.
4. Deloitte Vietnam Co., Ltd.
5. KPMG Vietnam Co., Ltd.
6. PwC Vietnam Co., Ltd.
7. Ernst & Young Vietnam Co., Ltd.

And other auditing firms approved by the State Securities Commission to audit listed companies and are completely independent from the Company's management.

We respectfully submit to the General Shareholders' Meeting for consideration and approval!

**On behalf of the Board of Directors.**



**LE CHI LONG**

**CÔNG TY CỔ PHẦN THƯƠNG MẠI VÀ ĐẦU TƯ VI NA TA BA**

**Địa chỉ:** SN 24, Ngách 1, Ngõ 46, Phạm Ngọc Thạch, P. Kim Liên, TP. Hà Nội, Việt Nam

*Hanoi, April 1st, 2026*

**PROPOSAL No. 05**

**V/v: Plan for the Board of Directors and the Supervisory Board for the year 2026**

**Dear General Meeting of Shareholders,**

The Board of Directors respectfully submits to the General Shareholders' Meeting for approval the remuneration plan for the members of the Board of Directors and the Supervisory Board members for the 2026 fiscal year as follows:

- Chairman of the Board of Directors : 3,000,000 VND/month
- Board of Directors Member : 2,000,000 VND/month
- Head of the Supervisory Board : 1,500,000 VND/month
- Supervisory Board Member : 1,000,000 VND/month

We respectfully submit to the General Shareholders' Meeting for consideration and approval!

**On behalf of the Board of Directors.**



**LE CHI LONG**

*Ha Noi, April 23, 2026*

No: /2026/VNTB/NQ-ĐHĐCĐ

**RESOLUTION**

**ANNUAL GENERAL SHAREHOLDERS' MEETING 2026**

**VI NA TA BA TRADING AND INVESTMENT JOINT STOCK COMPANY**

- *The Law on Enterprises No. 59/2020/QH14 and related implementing guidelines;*
- *The Charter of Organization and Operation of Vi Na Ta Ba Trading and Investment Joint Stock Company ("the Company");*
- *Based on the Minutes of the 2026 Annual General Shareholders' Meeting of the Company on April 23, 2026.*

On April 23, 2026, the Annual General Shareholders' Meeting ("AGM") of the Company was held at: 8th Floor, 92 Vo Thi Sau, Bach Mai Ward, Hanoi, where the following resolution was passed.

**RESOLUTION**

**1. REPORT OF THE BOARD OF DIRECTORS FOR 2025**

The AGM approved the report of the Board of Directors for 2025, which was presented in the meeting materials.

**2. REPORT OF THE SUPERVISORY BOARD FOR 2025**

The AGM approved the report of the Supervisory Board for 2025, which was presented in the meeting materials.

**3. AUDITED FINANCIAL REPORT FOR 2025**

The AGM approved the audited financial report for 2025, which was audited by VietValues Auditing and Consulting Co., Ltd. and published on the Company's website at: <http://www.vinainvest.com.vn/>

**4. PROFIT DISTRIBUTION FOR 2025**

The AGM approved the proposal not to distribute profits for the year 2025 due to the Company having accumulated losses and lacking available sources for distribution in accordance with current legal regulations.

**5. BUSINESS PLAN FOR 2026**

The AGM approved the business plan for 2026 with the following key targets:

*Unit: Million VND*

No	Targets	Parent Company's FSs	Consolidated FSs
1	Net revenue		
2	Profit before tax		

3	Profit after tax		
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## 6. SELECTION OF THE AUDITING FIRM FOR THE 2026 FINANCIAL STATEMENTS

The AGM authorized the Board of Directors to select an independent auditing firm for the 2026 fiscal year from the following list, or another licensed auditing firm operating in Vietnam.

The list of proposed auditing firms includes:

1. VietValues Auditing and Consulting Co., Ltd.
2. AFC Vietnam Auditing Co., Ltd.
3. AASC Auditing Co., Ltd.
4. Deloitte Vietnam Co., Ltd.
5. KPMG Vietnam Co., Ltd.
6. PwC Vietnam Co., Ltd.
7. Ernst & Young Vietnam Co., Ltd.

And other auditing firms approved by the State Securities Commission to audit listed companies and are completely independent from the Company's management.



## 7. PLAN FOR THE BOARD OF DIRECTORS AND SUPERVISORY BOARD FOR 2026

The AGM approved the remuneration for the Board of Directors and the Supervisory Board for the year 2026 as follows:

- Chairman of the Board of Directors : 3,000,000 VND/month
- Board of Directors Member : 2,000,000 VND/month
- Head of the Supervisory Board : 1,500,000 VND/month
- Supervisory Board Member : 1,000,000 VND/month

*Recipients:*

- Shareholders;
- BOD, SB;
- Archive.

**ON BEHALF OF ANNUAL GENERAL  
SHAREHOLDERS' MEETING 2026  
CHAIRPERSON**